

ADAMS COUNTY BOARD OF SUPERVISORS MEETING

Adams County Board Room, February 17, 2015 6:00 p.m.

1. Call to Order by the Chairman
2. Was the meeting properly announced?
3. Moment of Silence
4. Pledge of Allegiance
5. Roll Call
6. Approve Agenda
7. Approval of January 20, 2015 minutes
8. Public participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Gilner, Grabarski, Hamburg, Johnson, Kotlowski and Morgan
10. **Claims:** None
11. **Correspondence:** None
12. **Appointments:** None
13. **Unfinished Business:** None
14. **New Business:** None
15. **Reports and Presentations:**
 - A. Miscellaneous:
 - Daric Smith, RIDC
 - ACDoF/County Clerk Report
 - Ad Hoc Reports
 - Town of Lincoln Zoning Ordinance Amendment 4

16. Review Committee Minutes			
Ad Hoc Org 12/17, 1/14 Airport 1/12 County Board 1/20 Ethics 1/28	Executive 1/13, 1/20 H&HS 1/9 Hwy 1/8 L&W 1/12 Library 12/11	Parks 12/9 P&Z 1/13, 2/4 Property 1/14 PS&J 1/14	Solid Waste 1/12, 1/21 Surveyor Jan 2015 Traffic Safety 8/13 UW Ext 1/13

17. **Resolutions:**

Res. #06: To recognize MYRNA DIEMERT's retirement on February 6, 2015, and honor her 28 years of service to Adams County and the Solid Waste Office.

Res. #07: To establish a policy for filling excused Planning and Zoning Committee vacancies.

Res. #08: To sell county advertised property tax parcel #34-2806

Res. #09: To sell county advertised property tax parcel #30-3678

Res. #10: To sell county advertised property tax parcel #12-1935

Res. #11: To sell county advertised property tax parcel #30-2700

Res. #12: To rescind Resolution 71-1984 in order to act in accordance with future fiscal planning and budgeting for Adams County beginning January 1, 2016.

Res. #13: To amend the Adams County Employee Handbook as follows: Chapter 1, Section 1.06.

Res. #14: To amend the Adams County Employee Handbook as follows: Chapter 1, Section 1.02 and 1.05; and Chapter 5, Section, 2.01.
18. **Ordinances:**

Ord. #01: To rezone a parcel of land (35 acres) located in the SE ¼, NE ¼, Section 20, Township 14 North, Range 7 East, Town of New Haven, Adams County, Wisconsin, from an A1 Exclusive Agriculture District to an A3 Secondary Agricultural District, owned by Paul I Ebert.

Ord. #02: To rezone a portion of a parcel of land (approx. 12 acres) located in the NW ¼, SW ¼, Section 34, Township 14 North, Range 6 East, including CSM 4421, Town of Dell Prairie, Adams County, Wisconsin, from an A3 Secondary Agriculture District to an R-1C Single Family Conservation

Residential District, owned by Birchcliff Resort and Condominiums, LLC, Dale Daggett.

19. **Denials:** None
20. **Petition:** None
21. Approve Claims
22. Approve Per Diem and Mileage
23. Motion for County Clerk to correct errors
24. Child Support Presentation
25. Consideration of Meeting as a Committee of the Whole;
 - a. Identify presiding chair;
 - b. Discuss and consider recommendations of the Ad Hoc Committee related to the organizational structure/form of county government;
 - c. Discuss and consider options/goals and objects of where the county wants to go;
 - d. Adjourn Committee meeting of the whole;
26. Set next meeting date(s)
27. Adjournment

ZONING ORDINANCE FOR TOWN OF LINCOLN, ADAMS COUNTY, WISCONSIN

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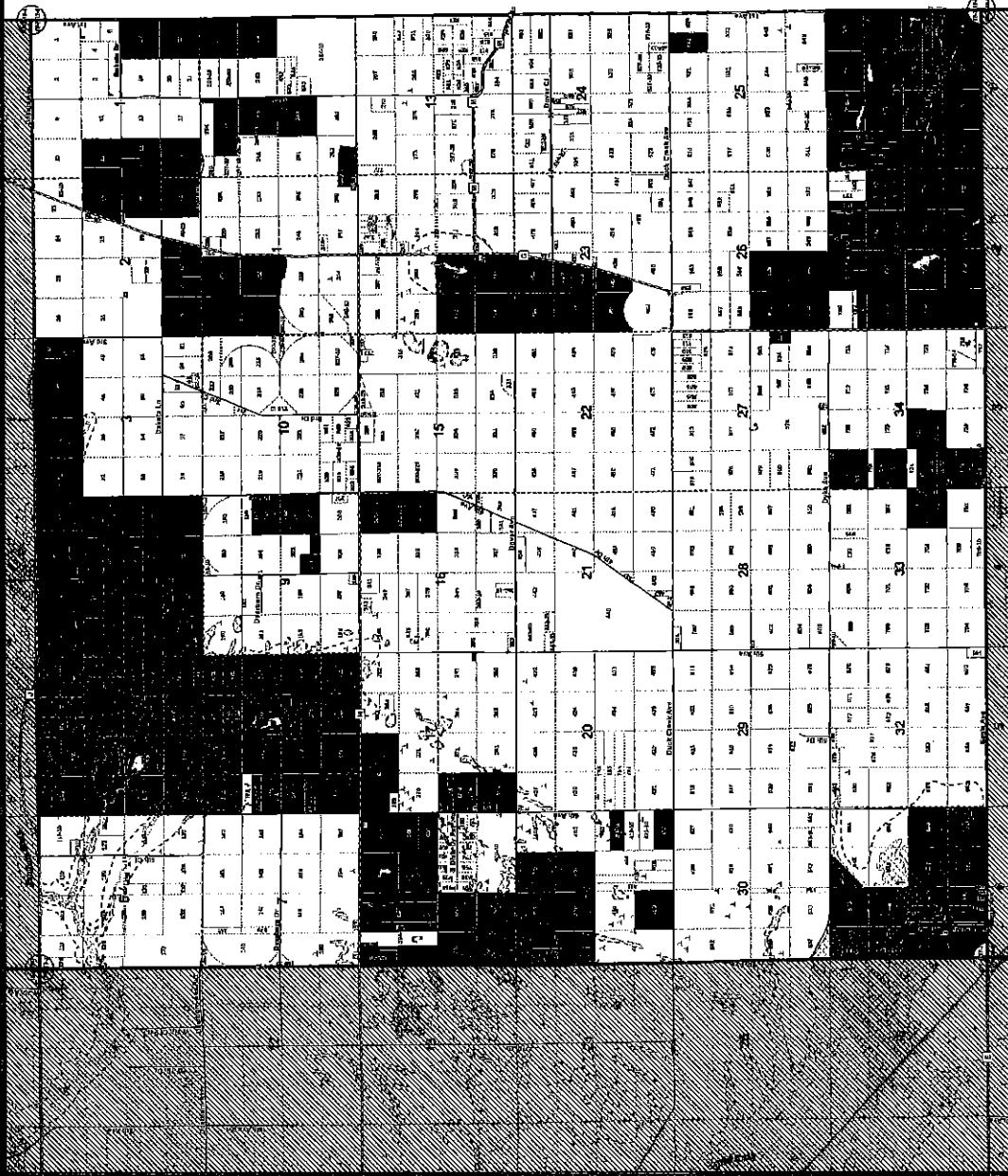
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ZONING

Adams County Shoreland, Wetland, and Habitat Protection Ordinance Boundary	A1 - Agricultural 1
Small Wetland	A2 - Agricultural 2
Wetland	R1 - Single Family Dwelling
Streams	CS - Highway Service
Fluctuating	
Intermittent	
Perennial	
Open Water	

Other Symbols:

- Railroad
- County Highway
- Local Road
- Section
- Township
- Unit Parcel
- Town Boundary
- City / Village / Adjacent Town

P6 **SECTION 1 - INTRODUCTION**

1-1.00 AUTHORITY

This Ordinance is adopted under the authority granted by Sections 60.62, 61.35 and 62.23 of the Wisconsin Statutes and amendments thereto. The Town Board of the Town of Lincoln, Adams County, Wisconsin, does ordain as follows:

1-2.00 TITLE

This Ordinance shall be known as, referred to, and cited as the ZONING ORDINANCE, TOWN OF LINCOLN, ADAMS COUNTY, WISCONSIN, and is hereinafter referred to as the Zoning Ordinance.

1-3.00 PURPOSE

The purpose of this Zoning Ordinance is to promote the health, safety, prosperity, and general welfare of the Town of Lincoln, Adams County, Wisconsin.

1-4.00 INTENT

It is the intent of this Zoning Ordinance to regulate the use of all structures and lands and to:

- 1-4.01 Regulate lot coverage and the size and location of all structures to prevent overcrowding and to provide adequate sunlight and air;
- 1-4.02 Regulate population density and distribution to avoid sprawl or undue concentration or overcrowding and to facilitate the provision of adequate public services and utilities;
- 1-4.03 Protect and preserve prime agricultural land and to maintain a viable agricultural base;
- 1-4.04 Regulate parking, loading, and access to lessen congestion and promote the safety and efficiency of roads;
- 1-4.05 Assist with securing safety from fire, pollution, contamination, and other dangers;
- 1-4.06 Stabilize and protect property values;
- 1-4.07 Preserve and protect the natural characteristics of the Town of Lincoln;
- 1-4.08 Facilitate the adequate provision of schools, parks, and other public facilities and utilities;
- 1-4.09 Promote the health and general welfare of the Town of Lincoln;
- 1-4.10 Implement those municipal, county, watershed, and regional comprehensive plans or components of such plans adopted by the Town of Lincoln;
- 1-4.11 Provide and protect a variety of suitable commercial and industrial sites;

1-4.12 Provide for the administration and enforcement of this Zoning Ordinance;

1-4.13 Provide penalties for the violation of this Zoning Ordinance.

1-4.14 Prevent conflicts between incompatible uses.

1-5.00 SEVERABILITY

1-5.01 This Zoning Ordinance and the various parts, sections, subsections, and clauses are declared to be severable. If any part, section, subsection, clause, provision, or portion of this Zoning Ordinance is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Zoning Ordinance shall not be affected.

1-5.02 If any application of this Zoning Ordinance to a particular structure or land is adjudged unconstitutional or invalid by a court of competent jurisdiction, such judgment shall not be applicable to any other structure or land not specifically included in the judgment.

1-6.00 ABROGATION AND GREATER RESTRICTIONS

It is not intended by this Zoning Ordinance to repeal, abrogate, annul, impair, or interfere with any existing easements, covenants, deed restrictions, agreements, ordinances, rules, regulations, or permits previously adopted or issued pursuant to law. However, wherever this Zoning Ordinance imposes greater restrictions, the provisions of this Zoning Ordinance shall govern.

1-7.00 INTERPRETATION

In their interpretation and application, the provisions of this Zoning Ordinance shall be held to be minimum requirements and shall be liberally construed in favor of the Town of Lincoln and shall not be construed a limitation or repeal of any other power granted by the Wisconsin Statutes.

1-8.00 EFFECTIVE DATE

1-8.01 This Zoning Ordinance shall take effect after a Public Hearing, adoption by the Town of Lincoln Board and approval by the Adams County Board pursuant to Sec. 60.62(3) Wis. Stats. A certified copy of the Town of Lincoln's adoptive resolution and zoning ordinance shall be filed with the Adams County Clerk.

ADOPTED THIS 3RD DAY OF August, 1965.

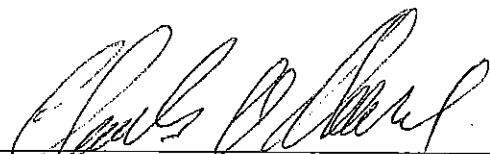
REVISED THIS 15TH DAY OF December, 1983.

REVISED THIS 11th DAY OF May, 1995.

REVISED THIS 22nd DAY OF January, 2015.

ATTESTED:


TOWN OF LINCOLN CLERK


CHAIR OF THE TOWN OF LINCOLN

SECTION 2 - DEFINITIONS

2-1.00 RULES AND DEFINITIONS

For the purpose of this Zoning Ordinance, certain words or phrases shall have meanings that either vary somewhat from their customary dictionary meaning or are intended to be interpreted to have a specific meaning. Words used in the present tense include the future. The word "person" includes a firm, association, partnership, trust, company, or corporation as well as an individual. The word "shall" is mandatory, the word "should" is advisory, and the word "may" is permissive. Any words not defined in this Section shall be presumed to have their customary dictionary definitions.

The word "use", "occupy" or "occupied" as applied to any land or building shall be construed to include the words "intended", "arranged" or "designed" to be used or occupied.

2-2.00 SPECIFIC DEFINITIONS

For the purpose of this Zoning Ordinance, certain terms or words used herein shall be interpreted or defined as follows, unless the context clearly indicated otherwise.

- 2-2.01 **ACCESSORY USE/ACCESSORY STRUCTURE.** A subordinate building, structure or use which customarily is incidental to and detached from that of the main building or use of the premises. Customary accessory uses include, but are not limited to, tennis courts, swimming pools, garages, garden houses, children's play houses, barbeque ovens or grills, covered patios and residential storage sheds.
- 2-2.02 **ANIMAL HOSPITAL OR SHELTER.** An establishment where animals are admitted for examination, treatment, board or care, and may be seen by a Doctor of Veterinary Medicine.
- 2-2.03 **ANIMAL UNIT.** One animal unit is equivalent to one cow, steer, horse, swine, or sheep or twenty-five mink, rabbit, chicken, or similar animals. For young stock, divide the type of animals by two to determine animal unit equivalents (for example: 2 calves divided by 2 = 1 cow (1 cow = 1 animal unit).
- 2-2.04 **APARTMENT.** (See Dwelling, Multiple).
- 2-2.05 **BASEMENT.** The part of the structure that is wholly or partially below ground level.
- 2-2.06 **BUILDING.** Any permanent structure having a roof or other covering and designed or used for the shelter or enclosure of any person, animal, equipment, machinery, materials, or property of any kind.
- 2-2.07 **BUILDING HEIGHT.** The vertical dimension measured from the average elevation of the finished lot grade at the front of the building to the highest point of top story.
- 2-2.08 **BUILDING PERMIT.** A document issued by the Town of Lincoln or its

designee, which allows the construction of a structure.

- 2-2.09 **CAMPGROUND.** Any piece, parcel, tract or plot of ground which provides space for occupancy and is used or intended to be used for the placement of tents, parking of camping trailers, or similar recreational vehicles. The term "campground" does not include sales lots on which unoccupied camping trailers, whether new or used, are parked for the purpose of storage, inspection or sale.
- 2-2.10 **CAMPER.** Any vehicular portable dwelling unit designed especially for short term occupancy such as: travel trailers, tent trailers, truck or auto-mounted camping units, converted buses and trucks, and all other similar units whether self-propelled, pulled, or hauled, and designed primarily for highway travel, without the necessity of a special permit.
- 2-2.11 **CLASS A HIGHWAYS.** All state and federal highways.
- 2-2.12 **CLASS B HIGHWAYS.** All county highways.
- 2-2.13 **CLASS C HIGHWAYS.** All town roads, public roads and highways not otherwise classified.
- 2-2.14 **CLINIC.** A place where health care professionals provide medical or dental care to people on an outpatient basis.
- 2-2.15 **COMMON OPEN SPACE:** An area of land or water or combination thereof planned for passive or active recreation, but does not include area utilized for roads, alleys, driveways or private roads, off-road parking or loading areas. However, the area of recreational activities such as swimming pools, tennis courts, shuffleboard courts, etc., may be included as common open space.
- 2-2.16 **COMMUNITY BASED RESIDENTIAL FACILITY(C.B.R.F.).** A place where three (3) or more unrelated adults reside in which care, treatment or services above the level of room and board are provided to persons residing in the facility, but not including nursing homes.
- 2-2.17 **CONDITIONAL USES.** Also known as a special exception in Wisconsin case law, is any exception expressly listed in the Zoning Ordinance including land uses or dimensional changes. A conditional use is not suited to all locations in a zoning district, but may be allowed in some locations if it meets specific conditions set out in the Zoning Ordinance and is not contradictory to the Ordinance's general purpose statement. These conditions generally relate to site suitability and compatibility with neighboring land uses due to noise, odor, traffic, and other factors. In short, conditional uses must be custom tailored to a specific location. A conditional use must be authorized as such in the Zoning Ordinance regulations for the zoning district in which the subject property is located. The conditional use permit may be issued subject to standards and conditions which it must meet. Conditional uses in exclusive agricultural districts are limited to agricultural and other uses determined to be consistent with agricultural use and which require location in the district.

- 2-2.18 **CONVENIENCE STORE.** A building or group of buildings and surfaced area where automotive vehicles may be refueled and which may include the sale of food items and some grocery items and merchandise. Self-service pumps without buildings shall also be included.
- 2-2.19 **DAY CARE CENTER.** A licensed facility, other than a public, private or parochial school, where a person, other than relative or guardian, provides care and supervision for four (4) or more children under 7 years of age, for less than 24 hours a day and for compensation.
- 2-2.20 **DECK.** Any extended, horizontal structure, with a floor and structural supports, adjacent to a building.
- 2-2.21 **DISTRICT.** A section or sections of the zoning area for which these regulations governing the use of land, the height of buildings, the size of yards and the intensity of use are uniform.
- 2-2.22 **DOG.** Any canine specie over 12 months of age.
- 2-2.23 **DWELLING.** Any building or portion thereof which is designed and used exclusively for residential purposes.
- 2-2.24 **DWELLING, MULTIPLE.** A building having accommodations for, and occupied exclusively by, more than two families independently.
- 2-2.25 **DWELLING, SINGLE-FAMILY.** A building having accommodations for, and occupied exclusively by, one family.
- 2-2.26 **DWELLING, TWO-FAMILY.** A building having accommodations for, and occupied exclusively by, two families independently.
- 2-2.27 **EASEMENT.** An interest in land owned by another that entitles its holder to a specific limited use or enjoyment.
- 2-2.28 **ESSENTIAL SERVICES.** Any services provided by public and private utilities, necessary for the exercise of a principal use or service of the principal structure. These services include underground, surface, or overhead gas, electrical, steam, water, sanitary sewerage and storm water drainage.
- 2-2.29 **FAMILY.** One or more persons living together as a single housekeeping unit and usual domestic servants.
- 2-2.30 **FAMILY BUSINESS.** Any lawful activity, except a farm operation, managed primarily by family members for the following:
- (A) The purchase, sale, lease or rental of personal or real property.
 - (B) The manufacture, processing or marketing of products, commodities or any other personal property.
 - (C) The sale of services.
- 2-2.31 **FARM OPERATION CONSOLIDATION.** The combination of two or more

farms to create a smaller number of farms. The parcels do not need to be contiguous. P11

- 2-2.32 **FEED LOT.** A lot or facility used or proposed to be used for the confined feeding or holding of animals, exceeding 25 animal units per acre, for 30 or more continuous days per year on a 24 hour per day basis.
- 2-2.33 **FENCE.** A barrier made of wood, iron, stone, wire or other materials.
- 2-2.34 **FRONTAGE.** The length of the property abutting a road measured along the dividing line between the property and the road right-of-way.
- 2-2.35 **GARAGE, PRIVATE.** An accessory building designed or used for the storage of personal property including motor-driven vehicles owned and used by the occupants of the building to which it is accessory.
- 2-2.36 **HOTEL.** A structure designed, used, or offered for residential occupancy for any period less than one month, including tourist homes and motels but not including hospitals or nursing homes.
- 2-2.37 **KENNEL.** Any activity involving the permanent or temporary keeping or treatment of six (6) or more dogs over one year of age.
- 2-2.38 **KENNEL, BOARDING.** Any place, area, building or structure where dogs (including those under one year of age) are boarded, housed, cared for, fed or trained by other than the owner.
- 2-2.39 **KENNEL, BREEDER.** Any place, area, building or structure where more than one dog is kept for the purposes of breeding or raising for a fee.
- 2-2.40 **LAND USE PERMIT.** A written permit issued by the Zoning Administrator as stipulated under conditions of this Zoning Ordinance.
- 2-2.41 **LIVESTOCK.** Any horse, bovine, sheep, llama or other ruminants, goat, pig, or domestic fowl, including fur-bearing animals and game raised in captivity, excluding exotic animals such as lions, tigers, reptiles, etc.
- 2-2.42 **LOT.** A parcel of land of sufficient size to meet the width, frontage, yard and parking area, and other open space provisions of this Zoning Ordinance.
- 2-2.43 **LOT AREA.** The total area within the lot lines of the lot or parcel.
- 2-2.44 **LOT, CORNER.** A lot abutting upon two or more roads at an intersection.
- 2-2.45 **LOT, DEPTH OF.** The average distance between the front and rear lot lines.
- 2-2.46 **LOT LINE.** A line marking a boundary of a lot.
- 2-2.47 **LOT LINE, FRONT.** A line dividing a lot from any public highway or road, except a limited or controlled access highway to which the lot has no access.

- 2-2.48 **LOT LINE, REAR.** A lot line which is located opposite of a front lot line.
- 2-2.49 **LOT LINE, SIDE.** Any lot line which is not a front or a rear lot line.
- 2-2.50 **LOT OF RECORD.** A parcel of land, the plat of which has been recorded in the office of the Register of Deeds prior to the adoption of the May 11, 1995, zoning regulations.
- 2-2.51 **LOT, WIDTH OF.** The average horizontal distance between two side yard lines. In the case of a shore land lot, the width of the lot 75 feet from the waterline.
- 2-2.52 **MANUFACTURED HOMES.** The definition set forth in Sec. 101.91(2) (am) Wis. Stats. is incorporated herein by reference.
- 2-2.53 **MANUFACTURED HOME LOT.** A designated parcel of land in a manufactured home community designed for the long-term accommodation of one manufactured home, its accessory buildings or structures, and accessory equipment for the exclusive use of the occupants.
- 2-2.54 **MANUFACTURED HOME COMMUNITY.** A contiguous parcel of land upon which five or more manufactured homes are placed, located or parked.
- 2-2.55 **MANUFACTURED HOME COMMUNITY MANAGEMENT.** The person who owns or has charge, care, or control of the manufactured home community.
- 2-2.56 **MANUFACTURED HOME COMMUNITY ROAD.** A private way which affords principal means of access to individual manufactured home lots or auxiliary buildings.
- 2-2.57 **NONCONFORMING LOT OF RECORD.** A lot which does not conform to a provision or requirement of the Zoning Ordinance but which was lawfully established prior to the adoption of this Ordinance.
- 2-2.58 **NONCONFORMING STRUCTURE.** A structure which does not comply with the lot size requirements or regulations applicable to new structures in the zoning district in which it is located.
- 2-2.59 **NONCONFORMING USE.** An existing use of a structure or land which does not conform with the regulations of the district in which it is situated at the time such regulations were adopted.
- 2-2.60 **NURSING HOME.** A place which provides 24-hour services including board and room to 3 or more unrelated residents who, because of their mental or physical condition, require nursing care or personal care in excess of 7 hours a week, unless the facility has been designated as a community based residential facility.

- 2-2.61 **ORDINARY HIGHWATER MARK.** The point on the bank or shore up to which the presence and action of surface water is so continuous as to leave a distinctive mark such as by erosion, destruction or prevention of terrestrial vegetation, predominance of aquatic vegetation or other easily recognized characteristics.
- 2-2.62 **PARTICIPATING BODIES AND THEIR ROLES.** All Town Board, Plan Commission and Board of Appeals members must be residents of the Town of Lincoln, Adams County, Wisconsin, and citizens of the United States.
- (A) **TOWN BOARD** The Town Board has final approval authority on amendments to this ordinance and the zoning map and must approve all of the town chairperson's appointments to the Plan Commission and Board of Appeals.
- (B) **TOWN PLAN COMMISSION** A five person board which has the authority delegated in Sec. 62.23 Wis. Stats. including the power to investigate facts and hold hearings; to issue conditional use permits; and to make recommendations to the Town Board on other land use matters including zoning changes. The members shall serve with compensation and shall be removable for cause by the Town Board Chairman upon written charges and after a public hearing.
- (C) **ZONING BOARD OF APPEALS** A five person board which has the authority delegated in Sec. 62.23(7)(e) Wis. Stats. including the authority to grant variances and hear appeals on decisions of the administrative officers on zoning issues. The Board of Appeals does not have the authority to issue conditional use permits. The Board of Appeals shall also have two alternate members who shall act, as provided for in Sec. 62.23(7)(e)2. Wis. Stats., during the absence or inability of a regular member(s) to act. The members shall serve with compensation and shall be removable for cause by the Town Board Chairman upon written charges and after a public hearing.
- 2-2.63 **PARTIES IN INTEREST.** Parties in interest include all abutting property owners, and all property owners within 300 feet of property under review.
- 2-2.64 **PERMANENT FOUNDATION:** A base on which a building rests to be constructed from either poured concrete or a laid masonry block or brick on a footing to be placed a minimum of 30" below the final ground level.
- 2-2.65 **PERMANENTLY ATTACHED:** A structure attached to real estate in such a way as to require dismantling, cutting away, unbolting from the permanent foundation or structural change.
- 2-2.66 **PORCH.** A permanent structure with a roof attached to a dwelling.
- 2-2.67 **PRIMARY FLOOR AREA.** The floor area of a building for purposes of determining required parking ratios, which area shall include only that portion of the total floor area devoted to customer service, sales, and office space, and shall not include storage, utility, hallway, and other accessory space which does not generate parking demand.

- 2-2.68 **PRINCIPAL STRUCTURE.** A building, the use of which must be consistent with an allowed use for the district in which it is located, that constitutes the main structure on the property as opposed to an accessory or secondary building.
- 2-2.69 **PRIVATE CLUB.** Organizations commonly known as key clubs, which are open only to members and their guests.
- 2-2.70 **PROFESSIONAL HOME OFFICES.** The residences of doctors of medicine, dentists, nurse-practitioners, clergymen, architects, landscape architects, professional engineers, registered land surveyors, lawyers, artists, teachers, authors, musicians, or other recognized professionals used to conduct their professions. The office shall not exceed 20 percent of the total floor area of any one story of the residence.
- 2-2.71 **RECREATION AREA.** An area set aside, developed, and landscaped for sedentary activities, hiking, walking, driving for pleasure, sightseeing, nature walks, fishing, and similar activities.
- 2-2.72 **RECREATIONAL VEHICLE.** A vehicle primarily designed as temporary living quarters not to exceed 400 sq. ft. for recreational, camping or travel use, which either has its own motive power or is mounted on or drawn by another vehicle. The basic entities are: travel trailer, camping trailer, truck camper and motor home.
- 2-2.73 **RECYCLING YARD.** An area consisting of buildings, structures, or premises where discarded or salvaged materials are bought, sold, exchanged, stored, baled, packed, disassembled, or handled, including house wrecking and structural steel materials, and equipment yards, but not including vehicle salvage yards.
- 2-2.74 **ROAD.** A right-of-way dedicated to the public use, which provides vehicular and pedestrian access to adjacent properties.
- 2-2.75 **SETBACK.** The required distance between a structure and any lot line for the lot on which it is located.
- 2-2.76 **SIGNS.** Any words, letters, figures, numerals, phrases, sentences, emblems, devices, designs, trade names, trade marks, or graphics by which anything is made known, which are used to advertise or promote an individual, firm, association, corporation, profession, business, commodity, or product, and which are visible from any public roadway.
- 2-2.77 **STORY.** That portion of a building, other than a basement, included between the surface of any floor and the surface of the floor next above it or, if there is no floor above it, then the space between the floor and the ceiling next above it.
- 2-2.78 **STRUCTURE.** Anything constructed or erected, the use of which requires

permanent location on the ground or attachment to something having a permanent location on the ground, but not including fences, driveways and surfacing or public items such as utility poles, road light fixtures and road signs.

2-2.79 **TAVERN.** An establishment in which the primary function is the public sale and serving of alcoholic beverages for consumption on the premises.

2-2.80 **TRAVEL TRAILERS.** See 2-2.10 Camper.

2-2.81 **USE CONSISTENT WITH AGRICULTURAL USE.** Any activity that meets all of the following conditions:

- (A) The activity will not limit the surrounding land's potential for agricultural use.
- (B) The activity will not conflict with agricultural operations on the land subject to a farmland preservation agreement.
- (C) The activity will not conflict with agricultural operations on other properties.

2-2.82 **UTILITIES.** Utilities include public and private utility uses such as water wells, water and sewage pumping stations, water storage tanks, power and communication transmission lines, cell phone towers, wind-powered electrical generation facilities, booster stations, electrical power substations, static transformer stations, telephone and telegraph exchanges, microwave radio relays, gas and oil pipelines and related pumping, and regulation stations, but not including municipal incinerators, warehouses, shops, and storage yards.

2-2.83 **UTILITIES - PUBLIC.** Any businesses which furnishes the general public (a) telephone service, (b) telegraph service, (c) electricity, (d) natural gas, (e) water and sewer, (f) any other business so affecting the public interest as to be subject to the supervision or regulation by the State of Wisconsin Public Service Commission.

2-2.84 **VARIANCE.** Whereas permitted and conditional uses allow a property to be used in a way expressly listed in the Ordinance, a variance allows a property to be used in a manner forbidden by the Zoning Ordinance. Two types of zoning variances are generally recognized: **Area variances** provide an increment of relief (normally small) from a physical dimensional restriction such as a building height or setback. **Use variances** permit a landowner to put a property to an otherwise prohibited use. Variance decisions related to zoning are always heard by the Town Board of Appeals.

2-2.85 **VEHICLE SALVAGE YARD.** Any place which is owned, maintained, operated or used for storing, keeping, processing, buying or selling junk vehicles or vehicle parts, including vehicle graveyards, vehicle-wrecking yards, vehicle-recycling yards, used vehicle parts yards and temporary storage of vehicle bodies or parts awaiting disposal as a normal part of a business operation when the business will continually have like materials located on the premises. Keeping or storing of five or more unlicensed or inoperable, non-agricultural vehicles on

a single parcel of land shall be considered a vehicle salvage yard.

- 2-2.86 **YARD.** An open space which is unoccupied and unobstructed from the ground upward, except for vegetation, and is on the same lot or parcel with a structure. The front and rear yards extend the full width of the lot.
- 2-2.87 **YARD, FRONT.** A front yard extends across the full width of the lot, the depth of which is measured at right angles from the existing or proposed road or highway right-of-way line to the nearest point of the principal structure.
- 2-2.88 **YARD, REAR.** The yard extending across the full width of the lot whose depth is measured from the rear lot line to the nearest point of the principal structure. This yard shall be opposite the front yard or one of the front yards on a corner lot.
- 2-2.89 **YARD, SIDE.** The distance is measured from the side lot line to the nearest point of the principal structure.
- 2-2.90 **ZONING ADMINISTRATOR.** The person appointed by the Town Chair, authorized and empowered by the Town Board, having jurisdiction to administer the requirements of these zoning regulations.
- 2-2.91 **ZONING AREA.** The area to be zoned as identified on the current Official Zoning Map of Record.
- 2-2.92 **ZONING REGULATIONS.** The term “zoning regulations” shall mean the requirements stipulated in the regulations herewith attached.

SECTION 3 - GENERAL PROVISIONS

3-1.00 JURISDICTION

The jurisdiction of this Zoning Ordinance shall include all lands and waters within the Town of Lincoln, Adams County, Wisconsin.

3-2.00 USE RESTRICTIONS

The following use restrictions and regulations shall apply:

- 3-2.01 Only those permitted and conditional uses specified for a district and their essential services shall be permitted in that district.
- 3-2.02 Only one principal structure shall be located, erected or moved onto a lot, except in the A-1 District.
- 3-2.03 Customary accessory uses and structures are permitted in any district.
- 3-2.04 Accessory structures, including those for storage or occasional use, shall not consist of recreational vehicles, or manufactured homes.
- 3-2.05 An accessory structure may be constructed or placed in any district before the principal structure is present.
- 3-2.06 Temporary living quarters being used in the construction of a permanent structure are permitted upon obtaining a land use permit from the Town of Lincoln Zoning Administrator.

3-3.00 SETBACK REQUIREMENTS

- 3-3.01 **SETBACKS FROM ACCESS EASEMENTS.** The setback from private easements serving more than one residence or parcel shall be 30 feet from the legally described easement.
- 3-3.02 **CORNER LOTS.** Corner lots shall have two front yards and a rear yard shall be provided opposite the front yard of the roadway from which the building or structure obtains its primary access.

3-4.00 HEIGHT REGULATIONS

- 3-4.01 **PERMITTED INCREASE.** The height of structures may be increased within all districts subject to the approval of the Zoning Board of Appeals.

3-5.00 AREA REGULATIONS

- 3-5.01 **MINIMUM DWELLING SIZE.** The minimum liveable floor area of any dwelling unit shall be calculated based on liveable floor space, as measured from outside of wall to outside of wall.

SECTION 4 - ADMINISTRATION

4-1.00 ADMINISTRATIVE STANDARDS

Wherever, in the course of administration and enforcement of this Ordinance, it is necessary or desirable to make any administrative decision, then, unless other standards are in this Ordinance, the decision shall be made so that the result will not be contrary to the spirit and purpose of this Ordinance or injurious to the surrounding neighborhood.

4-2.00 ZONING ADMINISTRATOR DESIGNATED

The Zoning Administrator is hereby designated as the administrator to administer this Ordinance and to verify compliance with the land use permits to completion of said project according to the provisions of this Ordinance. The Zoning Administrator shall exercise the following duties and powers:

- (A) Inform applicants as to the provisions of this Ordinance.
- (B) Issue land use permits according to provisions of this Ordinance.
- (C) Keep records of all permits issued, inspections made, and other official actions.
- (D) Report violations of this Ordinance and other applicable regulations to the Town Board or Town Board Chair.
- (E) Have access to any structure or premise during the life of the land use permit during reasonable hours for the purpose of performing his/her duties. If denied access, the Zoning Administrator may pursue a special inspection warrant as specified in Section 66.0119 Wis. Stats.
- (F) Provide information, offer input and generally facilitate the performance of duties by the Town Board, Plan Commission and Board of Appeals consistent with the terms of this Ordinance.

4-3.00 APPLICATION OF ORDINANCE

4-3.01 **COMPLIANCE.** No structure or land shall hereafter be used and no structure or part thereof shall be constructed, erected, moved, reconstructed, extended, enlarged, converted, or structurally altered except as specifically, or by necessary implication, authorized by this Ordinance. Conditional uses are allowed only on permits granted by the Town Plan Commission upon finding that the specified conditions exist. Where a lot is devoted to a permitted principal use, customary accessory uses and structures are authorized except as prohibited specifically or by necessary implication.

4-3.02 **LAND USE PERMIT REQUIRED.** No structure shall be used, erected, moved, placed, altered, or enlarged, unless exempted by Subsection 4-3.03 of this Ordinance, until after the issuance of a Land Use Permit. A Land Use Permit shall be granted or denied in writing by the Zoning Administrator within 30 days of application. The permit shall expire after 2 years of issuance. Applications for a Land Use Permit shall be made to the Zoning Administrator on forms furnished by the Zoning Administrator and shall include the following where applicable:

- (A) Name(s), addresses, and telephone numbers of the owner of the site.
- (B) The most recent property tax bill showing the legal description of the

subject site, address of the subject site, parcel number, identity of the type of structure, existing and proposed operation or use of the structure or site, and the zoning district within which the subject site lies.

- (C) A sketch showing the location, boundaries, dimensions, uses, and size of the following:
 - 1. Subject Site,
 - 2. Existing and proposed structures,
 - 3. Existing and proposed easements, roads, and other public ways,
 - 4. Off-road parking, loading areas and driveways,
 - 5. Existing highway access restrictions, and
 - 6. Existing and proposed front, side, and rear yards.
- (D) Estimated cost of the project.
- (E) Additional information as may be required by the Zoning Administrator or Town Board.

4-3.03 **USES NOT REQUIRING A LAND USE PERMIT.** Any work not requiring a Land Use Permit, except electrical service for irrigation, shall comply with the applicable setback, yard, height, and other requirements of this Ordinance. A Land Use Permit shall not be required in any of the following instances:

- (A) For erecting or placing an accessory building of 200 square feet or less.
- (B) For normal repairs, maintenance and remodeling (not including repairs to supporting members of the structure).

4-4.00 CONDITIONAL USE PERMIT REQUIRED

The Town Plan Commission may authorize the Zoning Administrator to issue a conditional use permit for uses specified in each district in Sections 5-3.00 through 6-1.08. Such permit shall only be issued after review and a public hearing and a finding that such conditional uses and structures are in accordance with the purpose and intent of this Ordinance and are not hazardous, harmful, offensive, or otherwise adverse to the environment or the value of the neighborhood or the community.

4-4.01 **APPLICATION.** Applications for conditional use permits shall be made on forms furnished by the Zoning Administrator and shall include the following:

- (A) The information required under Section 4-3.02 of this Ordinance.
- (B) Additional information as may be required by the Town Plan Commission or Zoning Administrator.
- (C) Identify the conditional use requested.

4-4.02 **REVIEW AND APPROVAL.**

- (A) The Town Plan Commission shall review, in a timely manner not to exceed 45 days, the site, existing and proposed structures, architectural plans, neighboring uses, parking areas, driveway locations, roadway access, traffic generation and circulation, drainage, water systems, and the proposed operation.
- (B) Conditions may be required by the Town Plan Commission upon its findings that such conditions are necessary to fulfill the purpose and intent of this Ordinance. Conditions may include, but are not limited to, landscaping, architectural design, type of construction, construction commencement and completion dates, sureties, lighting, fencing,

planting screens, operations control, hours of operations, improved traffic circulation, roadway access restrictions, increased yards, or parking requirements,

- (C) Compliance with all other provisions of this Ordinance, including but not limited to lot width and area, yards, height, traffic, parking, loading, and roadway access, shall be required of all conditional uses.
- (D) In considering applications for conditional uses, the Town Plan Commission shall consider the following relevant factors:
 1. The statement of purposes of the Zoning Ordinance of the district in which the conditional use is being requested.
 2. Potential for conflict within zoning district.
 3. Need of the proposed use for a location in the district.
 4. Availability of alternative locations.
 5. Compatibility with existing or permitted uses on adjacent lands.
 6. In an agriculture district the productivity of the lands involved.
 7. Location of the proposed use so as to minimize the amount of productive agricultural land converted from a use consistent with agricultural use as defined in 2-2.81 hereof and with s. 91.01(2) Wis. Stats.
 8. Need for public services created by the proposed use.
 9. Availability of adequate public services.
 10. The effect of the proposed use on water or air pollution, soil erosion, and rare or irreplaceable natural resources.
 11. The creation of nuisance conditions for the public or for users of nearby areas.
 12. The creation of traffic hazards.
 13. The creation of health hazards.
 14. Other factors affecting the general welfare.

4-4.03 **DENIAL AND RE-APPLICATION.** No application for a conditional use which has been denied wholly or in part by the Town Plan Commission shall be resubmitted for a period of one year from the date of said denial, except on the grounds that substantial new evidence or proof of change to comply with the applicable requirements is included in the resubmitted application.

4-4.04 **TERMINATION OF CONDITIONAL USE PERMIT.**

- (A) A conditional use permit may be terminated by the Town Plan Commission as follows:
 1. On request when the applicant or holder of the Conditional Use Permit and the property owner make a request in writing to the Town Plan Commission that the Conditional Use Permit be terminated and the Town Plan Commission agrees to terminate said Conditional Use Permit; or
 2. After public hearing and a class 2 notice is published, and notice is provided to the applicant or holder of the Conditional Use Permit and to the owner of the subject property, upon the Town Plan Commission determining any of the following:
 - a. The Conditional Use has not continued in conformity

with the conditions of the permit.

- b. The Conditional Use has been discontinued for a period of twelve (12) consecutive months.
- (B) Upon determination by the Town Plan Commission that the use must be terminated, the owner of the premises shall be required to bring all lands and structures into conformity with the permitted use regulations of the Zoning District in which the property is located within sixty (60) days from such determination, unless such time is extended by mutual agreement of the Town Plan Commission and the owner.

4-5.00 CHANGES AND AMENDMENTS

4-5.01 **AUTHORITY**. Whenever the public necessity, convenience, general welfare or good zoning practice require, the Town Board may, by ordinance, change the district boundaries or amend, change, or supplement the regulations established by this Ordinance or amendments thereto. Such change or amendment shall be made in accordance with the procedures prescribed in Section 60.62, 61.35 and 62.23(7)(d) of the Wisconsin Statutes.

4-5.02 **PETITIONS**. Petitions, for any change to the district boundaries or amendments to the regulations, shall be filed with the Zoning Administrator, describe the premises to be re-zoned or the regulations to be amended, list the reasons justifying the petition, specify the proposed use, and have attached the following:

- (A) Name(s), addresses and telephone numbers of the owner of the site.
- (B) The most recent property tax bill showing the legal description of the subject site, address of the subject site, parcel number, identifying the type of structure, existing and proposed operation or use of the structure or site, and the zoning district within which the subject site lies.
- (C) A sketch showing the location, boundaries, dimensions, uses, and size of the following:
 - 1. Subject Site,
 - 2. Existing and proposed structure(s),
 - 3. Existing and proposed easement(s), road(s) and other public way(s),
 - 4. Off-road parking, loading area(s) and driveway(s),
 - 5. Existing highway access restriction(s), and
 - 6. Existing and proposed front, side, and rear yard(s).
- (D) The consideration of a zoning map amendment shall include, but not be limited to, the following:
 - 1. Compatibility with existing or permitted uses on adjacent lands.
 - 2. In an agriculture district the productivity of the lands involved.
 - 3. Location of the proposed amendment so as to minimize the amount of productive agricultural land converted from a use consistent with agricultural use as defined in 2-2.81 hereof and with s. 91.01(2) Wis. Stats.
 - 4. Need for public services created by the proposed amendment.

5. Availability of adequate public services.
 6. The effect of the proposed amendment on water or air pollution, soil erosion, and rare or irreplaceable natural resources.
 7. The creation of nuisance conditions for the public or for users of nearby areas.
 8. The creation of traffic hazards.
 9. The creation of health hazards.
 10. Other factors affecting the general welfare.
- (E) Additional information as required by the Town Plan Commission, Town Board or Zoning Administrator.
- (F) The Town Plan Commission will hold hearings, gather information and make recommendations to the Town Board who will make a final decision on the request.
- (G) A decision on the request will be made in a timely manner not to exceed 90 days from the date of the original petition.

4-6.00 ZONING BOARD OF APPEALS

4-6.01 **ESTABLISHMENT.** There is hereby established a Town of Lincoln Zoning Board of Appeals for the purpose of hearing appeals and applications and granting variances to the provisions of this Ordinance in harmony with the purpose and intent of this Ordinance.

4-6.02 **MEMBERSHIP.** The Zoning Board of Appeals shall be appointed in accordance with Section 62.23 (7)(e) Wisconsin Statutes.

4-6.03 **PROCEDURE.**

- (A) The Zoning Board of Appeals shall organize and adopt rules of procedure for its own government in accordance with the provisions of this Ordinance and consistent with the Wisconsin Statutes.
- (B) Meetings shall be held at the call of the Chairman, and shall be open to the public.
- (C) Minutes of the proceedings and a record of all actions shall be kept by the Town Clerk and shall be a public record. These records shall be filed in the Office of the Town Clerk.
- (D) A concurring vote of a majority of the members of the Zoning Board of Appeals shall be necessary to reverse the decision appealed from, or to grant a variance.

4-6.04 **POWERS.** The Zoning Board of Appeals shall have the following powers:

- (A) **Errors.** To hear and decide appeals where it is alleged there is error in any order, requirement, decision, or determination made by the Zoning Administrator. The Board may reverse, affirm wholly or partly, and may modify the requirements appealed from, and may issue or direct the issuance of a permit.
- (B) **Variances.** The law governing variances is an amalgam of statutes, case law and local ordinance. The standards set forth herein are based on the governing standards existing at the time of adoption. It is the intent of the Town of Lincoln, however, to apply the governing standards applicable at the time of the consideration of the requested variance.

1. Application for a variance shall be submitted to the Zoning Administrator on the prescribed form.
2. The Board of Appeals may authorize, in specific cases, such variance from the terms of this Section as will not be contrary to the public interest, where owing to special conditions a literal enforcement of the provisions of this Section will result in unnecessary hardship and so that the spirit of Zoning shall be observed and substantial justice done. A variance granted to a nonconforming use brings that use into conformance with the district and zoning requirements. There are two types of variances:
 - a. Use variance - allows property to be used in a manner otherwise prohibited by this Zoning Ordinance.
 - b. Area variance - allows an exception to a dimensional restriction for area, density, height, frontage, or setback for a use that is permitted in the applicable zoning district.
3. A variance may not be granted unless the following four conditions have been proven by the applicant:
 - a. A literal enforcement of the zoning requirement will result in unnecessary hardship.
 - (1) Use Variance: For the purpose of determining whether to grant a use variance, an unnecessary hardship shall be defined as a condition that, without the granting of the variance, would render the property without any reasonable or feasible use.
 - (2) Area variance: For the purpose of determining whether to grant an area variance, the term unnecessary hardship shall be interpreted according to the following standard: whether compliance with the strict letter of the restrictions governing area, set backs, frontage, height, bulk or density would unreasonably prevent the owner from using the property for a permitted purpose or would render conformity with such restrictions unnecessarily burdensome.
 - b. The hardship is based on a physical limitation unique to the property and not shared by other properties, as distinguished from a mere inconvenience.
 - c. The hardship is not self-created.
 - d. The variance is not contrary to the public interest
4. A property owner is not entitled to a variance simply to increase the value of the property or for economic gain.
5. A variance will not be granted if it would impair an adequate supply of light and air to adjacent property, or substantially increase the congestion of the public roads or increase the danger of fire, or endanger the public safety, or possess the likelihood to

significantly diminish or impair property values within the neighborhood.

6. Conditions and Guarantees: The Board of Appeals may impose such conditions and restrictions upon the premises benefitted by a variance as may be necessary to comply with the standards established in this Section.
 7. Authorized Variances: Variances from the regulations of this Section shall be granted by the Board of Appeals only in accordance with the standards established in this Section.
- (C) In determining whether to grant or deny a requested variance, the Board of Appeals shall prepare written finding of fact setting forth the criteria it considered in reaching its decision and what facts it considered in relation to the criteria.
- (D) Assistance. This Board may request assistance from town or county officers, departments, commissions, state agencies and boards.
- (E) Oaths. The Chairman, or in his absence, the acting chairman, may administer oaths and compel the attendance of witnesses.

4-6.05 **APPEALS AND APPLICATIONS.** Appeals from the decision of the Zoning Administrator concerning the literal enforcement of this Ordinance may be made by a person aggrieved or by any officer, or member of the official Zoning Board of Appeals. Appeals shall be filed with the Town Clerk within 30 days of the date of the written notice of the decision or order of the Zoning Administrator. Such appeals and applications shall include the following:

- (A) Name and address of the appellant or applicant.
 - (B) A location sketch showing all of the information required under Section 4-3.02 of this Ordinance.
 - (C) Specify the grounds for appeal or application.
 - (D) A receipt from the Town Treasurer indicating that the required fee has been paid.
 - (E) Additional information as required by the Town Board of Appeals.
- An appeal stays all legal proceedings in furtherance of the action except as provided for in Sec. 62.23(7)(e) 5. Wis. Stats.

4-6.06 **HEARINGS.** The Zoning Board of Appeals, with assistance of the Town Clerk, shall schedule a reasonable time and place for the required public hearing, give public notice thereof and shall give due notice to parties in interest including the Town Board, Town Attorney, Zoning Administrator, and the Town Plan Commission. At the hearing the appellant or applicant may appear in person, by agent, or by attorney.

4-6.07 **DECISION.** The Zoning Board of Appeals shall decide all appeals and applications within 30 days after the final hearing and shall instruct the Town Clerk to transmit a signed copy of the Board's decision to the appellant or applicant, Zoning Administrator, Town Plan Commission, Town Board and Town Attorney.

- (A) Conditions may be placed upon any land use permit ordered or authorized by this Zoning Board of Appeals.

- (B) Pursuant to Sec. 62.23(7)(e) 7. Wis. Stats., the action authorized by the variance must be completed within two years of the date the variance was granted.

4-6.08 **REVIEW BY COURT OF RECORD.** Any person or persons aggrieved by any decision of the Zoning Board of Appeals may commence a certiorari action in Adams County Circuit Court as provided for in Sec. 62.23(7)(e) 10. Such action must be filed in the Adams County Circuit Court within 30 days after the filing of the decision of the Board of Appeals in the office of the Town of Lincoln Clerk.

4-7.00 FEES

4-7.01 Fees shall be set from time to time by the Town Board as identified on the Fee Schedule.

- (A) Fees shall be required of all property owners performing projects for which this Ordinance requires a permit. As provided for in Sec. 66.0628 Wis. Stats., fees shall bear a rational relationship to the service provided.
- (B) Fees may be required of all persons, firms, or corporations requesting an ordinance, amendment, variance, or conditional use or appeal.

4-7.02 A double fee shall be charged by the Zoning Administrator if work is started before a permit is applied for and issued. Such double fee shall not release the applicant from the requirement for full compliance with this Ordinance nor from prosecution for violation of this Ordinance.

4-8.00 VIOLATIONS

It shall be unlawful to construct or use any structure or land in violation of any of the provisions of this Ordinance. In case of any violation, the Town Board, the Zoning Administrator, the Town Plan Commission, or any property owner who would be specifically damaged by such violation may institute appropriate action or proceeding to enjoin the violation of this Ordinance.

4-9.00 PENALTIES

Any person, firm, partnership or corporation who fails to comply with the provisions of this Ordinance shall, upon conviction thereof, forfeit the appropriate amount as identified in the Fee Schedule and costs of prosecution for each violation and, in default of payment of such forfeiture and costs, shall be imprisoned in the Adams County Jail until payment thereof, but not exceeding 30 days. Each day a violation exists or continues shall constitute a separate offense.

4-10.00 PUBLIC HEARING NOTICE

Notice of any public hearing, which the Town Board, Town Plan Commission, or Zoning Board of Appeals is required to hold under the terms of this Ordinance, shall specify the date, time, and place of the hearing and shall state the matter to be considered. The notice shall be published as a Class 2 notice under Chapter 985 of the Wisconsin Statutes.

SECTION 5 - ZONING DISTRICTS

5-1.00 ESTABLISHMENT

5-1.01 **DISTRICTS**. For the purpose of this Ordinance, Town of Lincoln is divided into Zoning Districts.

5-1.02 BOUNDARIES

- (A) The boundaries of these districts are hereby established as shown on the map entitled, Zoning Map, Town of Lincoln, Adams County, Wisconsin, which accompanies and is part of this Ordinance.
- (B) Where uncertainty exists with respect to the boundaries of the various districts as shown on the Zoning Map, the following rules shall apply:
 1. Boundaries shown as approximately following U.S. Public Land Survey lines; lot or property lines, center lines of roads, highways, easements, and railroad rights-of-way and to allow such lines unless otherwise noted on the Zoning Map. In order to reflect specific existing uses, some district boundaries do not follow these lines.
 2. Vacation of public roads shall cause the area vacated to be automatically placed in the same district as the land to which the vacated area reverts.

5-2.00 ZONING MAP

5-2.01 The Zoning Map shall be adopted and approved as part of this Ordinance and shall bear upon its face the attestation of the Town Board and shall be available to the public in the office of the Zoning Administrator. Said Zoning Map shall be updated to note zoning amendments as they are approved pursuant to Sec. 4-5.00 herein.

5-3.00 A-1 EXCLUSIVE AGRICULTURAL DISTRICT

5-3.01 PURPOSE AND INTENT

- (A) The Purposes of the Exclusive Agricultural District are to:
 1. Preserve agricultural land for food and fiber production.
 2. Protect productive farms.
 3. Maintain a viable agricultural base to support agricultural processing and service industries.
 4. Prevent conflicts between incompatible uses.
 5. Reduce costs of providing services to scattered non-farm uses.
 6. Pace and shape urban growth.
 7. Comply with provisions of the Comprehensive Land Use Plan when adopted and periodically revised.
- (B) The intentions of this district are to protect lands in productive farm operations which include:
 1. Lands historically producing or capable of producing crops.
 2. Lands productive for dairying, livestock raising, and grazing.
 3. Other lands which are integral parts of such farm operations.
 4. Land used to produce specialty crops such as cranberries, mint, sod, tree crops, fruits and vegetables.
 5. Lands capable of productive use through economically feasible

5-3.02 **PERMITTED USES.**

The following uses and their customary accessory uses are permitted:

(A) Agricultural uses (not to exceed 499 animal units total or 25 animal units per acre):

1. Beekeeping
2. Dairying
3. Floriculture (cultivation of ornamental flowering plants.)
4. Grazing.
5. Livestock raising.
6. Poultry raising.
7. Kennels. (Capacity not exceeding six adult animals. Over six requires a Conditional Use Permit.)
8. Plant nurseries and orchards.
9. Raising of grain, grass, mint, and seed crops.
10. Raising of tree fruit, nuts, and berries.
11. Sod farming.
12. Tree farming including Christmas trees and pulp wood.
13. Vegetable raising.
14. Viticulture (grape growing).
15. Forest and game management.
16. Nature trails and walks.
17. Greenhouses.
18. Roadside stand(s) used for the sale of produce.
19. Permanent Saw Mills.
20. Other related agricultural activities.
21. Commercial and agricultural trucking operation.
22. Commercial and agricultural repair shop.

(B) Residential uses.

1. Single and Two-Family Dwellings that have a minimum of 720 square feet and have a use consistent with agricultural use and that are occupied by any of the following: (constructed to Uniform Dwelling Code (UDC) standards)
 - a. There shall be no more than one residential structure per parcel.
 - b. An owner/tenant of the parcel.
 - c. A person who, or a family at least one adult member of which, earns a portion of his or her gross income from conducting the farm operations on the parcel.
 - d. A parent or child of an owner who conducts the majority of the farm operations on the parcel.
 - e. A parent or child of an owner who resides on the parcel and who previously conducted the majority of the farm operations on the parcel.
2. Pre-existing residences located in areas subject to zoning under this section which do not conform to this paragraph may be continued in residential use. Such pre-existing residences may

be altered, repaired, or rebuilt, but are subject to setback, height, and other dimensional requirements.

3. Recreational vehicles.
 - a. Temporary living quarters being used in the construction of a permanent structure not to exceed one year.
 - b. Storage is permitted subject to district setbacks.
- (C) Other agricultural structures and improvements consistent with Sec. 91.44(1)(a) Wis. Stats.
- (D) Farm Consolidation Homesteads. In spite of the minimum parcel size requirements that are otherwise required in this district, the separation by land division of farm residences or structures from the larger parcel may be allowed if all of the following requirements are met:
 1. The separation is for the purpose of farm consolidation.
 2. The residence or structure existed prior to the adoption of this Ordinance or approved hereunder.
 3. No additional residences may be built.
 4. The separated parcel is no larger than reasonably necessary to meet sanitary requirements and to accommodate the use of the buildings.
 5. The separation meets all the standards applicable to conditional uses.
 6. The created parcel must conform with all the regulations set forth in section 3-2.00 Use Restrictions.

5-3.03 **CONDITIONAL USES.**

A conditional use permit is required for uses that are not “agricultural uses” but are consistent with agricultural use, and for agricultural uses with potentially high impacts on land, water, or neighboring farms or land uses, where conditions need to be set to mitigate the impacts.

- (A) The following uses may be permitted after review and approval by the Town Plan Commission (see Section 4-4.00 for application and review requirements);
 1. Family businesses, including home occupations, and professional home offices conducted within existing farm residences or structures or portions of the existing farmstead that are not dedicated to agricultural uses.
 2. Temporary housing for seasonal farm labor.
 3. Feedlots/Concentrated Feeding Operations (CAFO’s) involving more than 25 animal units per acre occupied including cattle, swine, poultry, sheep and goats regulated under ATCP 51. NOTE: “Animal Unit” definition 2-2.03 applies.
 4. Fur farms.
 5. Fish farms.
 6. Governmental uses such as police and fire stations, highway storage garages, potable water wells and treatment facilities, wastewater treatment plants, schools, parks and campgrounds, and airports and landing strips.
 7. Religious uses such as churches, schools, and cemeteries.
 8. Gas and electric utility uses not requiring authorization under

Wis. Stats. Section 196.491.

9. Nonmetallic mineral extraction, in excess of 2,500 square feet, for which a reclamation plan, that provides for restoration of the site to agricultural use, has been approved by the Adams County Land Conservation Committee. This use includes extraction of sand and gravel, quarry of stones, rock or aggregate and processing of such materials and reprocessing of asphalt and cement and erection of buildings and temporary operation of an asphalt plant and storage of equipment incidental to these activities.
 10. Veterinarian services involving outdoor keeping of patient animals, serving primarily farm livestock; non-veterinarian kennels with capacity to breed, raise, or board more than six animals at once.
 11. ATCP 51 defined "Livestock Facilities Siting" 500 animal units and larger. NOTE: "Animal Unit" has the meaning given in Section NR 243.03(3) as of April 27, 2004. See Administrative Code ATCP 51 for procedures and regulations.
 12. Aircraft landing fields, bases and hangars incidental for agricultural use or governmental owned.
 13. All signs in excess of 32 square feet in area, illuminated and non-illuminated on premises, signs only for agricultural production or services available on the premises.
 14. Grain elevators and storage bins, accessory building structures and uses including sales of related items such as seed, feed, fertilizer, insecticides and similar products.
 15. Electrical regulator stations, electric sub-stations, pipelines or other public and private utilities.
- (B) Standards Applicable to Conditional Uses other than ATCP 51 regulated Livestock Facilities: The Department of Agriculture, Trade, and Consumer Protection shall be notified of the approval of any conditional uses. See Section 4-4.00 for processing applications for conditional use.

5-3.04 **YARD/SETBACK REQUIREMENTS.**

- (A) Livestock Facilities of five hundred (500) animal units and larger see ATCP51 for regulations.
- (B) Non-ATCP 51 regulated agricultural uses:
All buildings which house animals, including but not limited to animal hospitals, kennels, and stables, shall meet the following minimum setback requirements:
 1. From Residence: 50 feet
 2. Side Yard: 50 feet from lot line
 3. Rear Yard: 50 feet from lot line
 4. Front Yard:
 - a. There shall be no structure located closer than 125 feet of the centerline of any State or Federal Highway, or 75 feet from the right-of-way line, whichever is greater.
 - b. There shall be no structure located closer than 108 feet from the centerline of any County highway or 75 feet

from the right-of-way line, whichever is greater.

- c. There shall be no structure located closer than 83 feet from the centerline of any town road, public roads and highways not otherwise classified or 50 feet from the right-of-way line, whichever is greater.

(C) All non-residential buildings that do not house livestock or poultry shall meet minimum set back requirements:

- 1. From Residence: 10 feet
- 2. From Side Yard: 10 feet from lot line
- 3. From Rear Yard: 10 feet from lot line
- 4. Front Yard:

- a. There shall be no structure located closer than 125 feet of the centerline of any State or Federal Highway, or 75 feet from the right-of-way line, whichever is greater.
- b. There shall be no structure located closer than 108 feet from the centerline of any County highway or 75 feet from the right-of-way line, whichever is greater.
- c. There shall be no structure located closer than 83 feet from the centerline of any town road, public roads and highways not otherwise classified or 50 feet from the right-of-way line, whichever is greater.

(D) Residential Setbacks:

1. Residence Front Yard

- a. There shall be no structure located closer than 125 feet of the centerline of any State or Federal Highway, or 75 feet from the right-of-way line, whichever is greater.
- b. There shall be no structure located closer than 108 feet from the centerline of any County highway or 75 feet from the right-of-way line, whichever is greater.
- c. There shall be no structure located closer than 83 feet from the centerline of any town road, public roads and highways not otherwise classified or 50 feet from the right-of-way line, whichever is greater.

2. Residence Side Yard

- a. 40 feet minimum

3. Residence Rear Yard

- a. 100 feet minimum

5-3.05 **HEIGHT REQUIREMENTS.** (See also Section 3-4.00)

(A) All residential structures and their accessory structures shall not exceed the following maximum requirements:

- 1. Residential structure and attached accessory buildings: 35 feet
- 2. Detached Accessory structures: 35 feet

(B) All other structures shall not exceed the following maximum: 85 feet

5-3.06 **AREA REQUIREMENTS.** All lots shall meet the following minimum requirements:

(A) Lot area:

- 1. To establish a farm residence or farm operation (as allowed in 5-

- 3.02): 35 acres
- (B) Lot Area Farmland Consolidation:
 - 1. For a farm residence or structures remaining after farm consolidation as allowed in 5-3.02(D): 2 acres
 - (C) Lot Width:
 - 1. To establish a residence or farm operation (as allowed in 5-3.02): 300 feet
 - 2. To establish a separate parcel for an additional residence as allowed in 5-3.02(B): 150 feet
 - (D) Lot Width Farm Consolidation:
 - 1. For a farm residence or structures remaining after farm consolidation as allowed in 5-3.02(D): 300 feet

5-3.07 **PARKING AND ACCESS REGULATIONS.** (See Section 7)

5-3.08 **SIGN REGULATIONS.** (See Section 8)

5-3.09 **STANDARDS FOR RE-ZONING.**

- (A) Decisions on petitions for re-zoning areas zoned for Exclusive Agricultural use shall be based on findings which consider:
 - 1. Adequate public facilities to serve the development are present or will be provided.
 - 2. Provision of these facilities will not be an unreasonable burden to local government.
 - 3. The land is suitable for development.
 - 4. Development will not cause unreasonable air and water pollution, soil erosion, or adverse effects on rare or irreplaceable natural areas.
 - 5. The potential for conflict with remaining agricultural uses in the area.
 - 6. The need of the proposed development location in an agricultural area.
 - 7. Availability of alternative locations.
 - 8. Productivity of the agricultural lands involved.
 - 9. The location of the proposed development to minimize the amount of agricultural land converted.

5-4.00 A-2 SECONDARY AGRICULTURAL DISTRICT

5-4.01 PURPOSE AND INTENT.

- (A) The purposes of this district are to:
1. To protect agricultural uses from encroachment by non-agricultural uses.
 2. To establish a controlled land use development.
 3. To protect agricultural operations.
 4. To prevent haphazard development.
 5. To regulate population density, and
 6. To provide adequate space for roadways and utilities in the rural areas.
- (B) The intentions of this district are to protect those lands best suited to smaller farm uses including, but not limited to, truck farming, horse farming, hobby farming, and silviculture.

5-4.02 PERMITTED USES. The following uses and their customary accessory uses are permitted:

- (A) Uses permitted in Section 5-3.02(A) & (C), provided that there is no more than one animal unit per acre.
- (B) A limit of one Single or one Two-Family residential dwelling or seasonal dwelling having a minimum of 720 square feet.
- (C) Community-Based Residential Facilities (CBRF) which serve 8 or less residents.
- (D) Recreational vehicles.
1. Temporary living quarters being used in the construction of a permanent structure not to exceed one year (see 3-2.06)
 2. Storage is permitted subject to district setbacks.
- (E) Occupied manufactured homes.

5-4.03 CONDITIONAL USES. The following uses may be permitted after review and approval by the Town Plan Commission (See Section 4-4.00 for application and review requirements).

- (A) The following uses may be permitted after review and approval by the Town Plan Commission (See Section 4-4.00 for application and review requirements):
1. Family businesses, including home occupations and professional home offices conducted within existing farm residences or structures or portions of the existing farmstead that are not dedicated to agricultural uses.
 2. Temporary housing for seasonal farm labor.
 3. Fur farms.
 4. Fish farms.
 5. Governmental uses such as police and fire stations, highway storage garages, potable water wells and treatment facilities, wastewater treatment plants, schools, parks and campgrounds, and airports and landing strips.
 6. Religious uses such as churches, schools, and cemeteries.
 7. Gas and electric utility uses not requiring authorization under Wis. Stats. Section 196.491.

8. Veterinarian services involving outdoor keeping of patient animals, serving primarily farm livestock; non-veterinarian kennels with capacity to breed, raise, or board more than six animals at once.
9. Aircraft landing fields, bases and hangars incidental for agricultural use or governmental owned.
10. All signs in excess of 32 square feet in area, illuminated and non-illuminated on premises, signs only for agricultural production or services available on the premises.
11. Grain elevators and storage bins, accessory building structures and uses including sales of related items such as seed, feed, fertilizer, insecticides and similar products.
12. Electrical regulator stations, electric sub-stations, pipelines or other public and private utilities.

5-4.04 **YARD SETBACK REQUIREMENTS.** Same as A-1 Exclusive Agriculture (See Section 5-3.04).

5-4.05 **HEIGHT REQUIREMENTS.** Same as A-1 Exclusive Agriculture (See Section 5-3.05).

5-4.06 **AREA REQUIREMENTS.** All parcels shall meet the following minimum requirements:

- (A) Parcel Area: 15 Acres
- (B) Parcel Width: 300 feet

5-4.07 **SIGN REGULATION.**

- (A) 32 square feet maximum.

5-4.08 **STANDARDS FOR RE-ZONING.** Same as A-1 Exclusive Agriculture (See Section 5-3.09).

P34 **5-5.00 R-1 SINGLE-FAMILY RESIDENTIAL DISTRICT**

5-5.01 PURPOSE AND INTENT.

- (A) The purposes of this district are to provide:
 - 1. For areas of residential living in the rural countryside, where prime agricultural lands would not be involved.
 - 2. An area where residents of this district accept agriculture as a dominant way of life, wishing to participate in a limited way, living on lots that have space for vegetable gardens, small crop fields or orchards, keeping of livestock and similar rural activities.
- (B) The intent of this district is to regulate small groups of residences:
 - 1. Because parcels suitable to be placed in this district may be scattered along with rural road networks, among larger tracts of A-1 zoning.
 - 2. Because the emphasis of this district is on residential living, it is necessary to place limits on the amount of animal keeping on each parcel even though this district may be used in an agricultural environment.

5-5.02 PERMITTED USES. The following uses and their customary accessory uses are permitted:

- (A) Single-family dwellings or a single two-family dwellings provided they contain the minimum 720 square feet of livable floor space and follow Uniform Dwelling Code (UDC) standards.
- (B) Home occupations and professional home office.
- (C) Essential services.
- (D) Community based residential facilities which serve eight or less residents.
- (E) Recreational vehicles.
 - 1. Temporary living quarters being used in the construction of a permanent structure not to exceed one year (See 3-2.06).
 - 2. Storage is permitted subject to district setbacks.
- (F) The maximum number of animal units (2-2.04) permitted in a Residential District is two unless the lot area exceeds two acres.
- (G) Livestock shall not exceed one animal unit per acre.

5-5.03 CONDITIONAL USES. The following uses may be permitted after review and approval by the Town Plan Commission (See Section 4-4.00 for application and review requirements):

- (A) Community Based Residential Facilities which serve nine or more residents.
- (B) Private parks, commercial swimming pools, and similar commercial recreational facilities including ski and other trails; schools; and churches provided they are located, planned and designed to avoid undue noise or other nuisances and dangers.
- (C) Day Care Centers.
- (D) Animal hospitals, kennels and stables.

5-5.04 **YARD SETBACK REQUIREMENTS.** All uses shall meet the minimum setback requirements.

(A) Non-ATCP 51 regulated agricultural uses:

All buildings which house animals, including but not limited to animal hospitals, kennels, and stables, shall meet the following minimum setback requirements:

1. From Residence: 50 feet
2. Side Yard: 50 feet from lot line
3. Rear Yard: 50 feet from lot line
4. Front Yard:
 - a. There shall be no structure located closer than 125 feet of the centerline of any State or Federal Highway, or 75 feet from the right-of-way line, whichever is greater.
 - b. There shall be no structure located closer than 108 feet from the centerline of any County highway or 75 feet from the right-of-way line, whichever is greater.
 - c. There shall be no structure located closer than 83 feet from the centerline of any town road, public roads and highways not otherwise classified or 50 feet from the right-of-way line, whichever is greater.

(B) All non-residential buildings that do not house livestock or poultry shall meet minimum set back requirements:

1. From Residence: 10 feet
2. From Side Yard: 10 feet from lot line
3. From Rear Yard: 10 feet from lot line
4. Front Yard:
 - a. There shall be no structure located closer than 125 feet of the centerline of any State or Federal Highway, or 75 feet from the right-of-way line, whichever is greater.
 - b. There shall be no structure located closer than 108 feet from the centerline of any County highway or 75 feet from the right-of-way line, whichever is greater.
 - c. There shall be no structure located closer than 83 feet from the centerline of any town road, public roads and highways not otherwise classified or 50 feet from the right-of-way line, whichever is greater.

(C) Residential Setbacks:

1. Residence Front Yard

- a. There shall be no structure located closer than 125 feet of the centerline of any State or Federal Highway, or 75 feet from the right-of-way line, whichever is greater.
- b. There shall be no structure located closer than 108 feet from the centerline of any County highway or 75 feet from the right-of-way line, whichever is greater.
- c. There shall be no structure located closer than 83 feet from the centerline of any town road, public roads and highways not otherwise classified or 50 feet from the right-of-way line, whichever is greater.

2. Residence Side Yard
 - a. 10 feet minimum
3. Residence Rear Yard
 - a. 10 feet minimum

5-5.06 **HEIGHT REQUIREMENTS.**

- (A) All single-family dwellings, manufactured homes, and Community Based Residential Facilities and their accessory structures shall not exceed the following maximum requirements:
1. Principal buildings: 35 feet
 2. Accessory structures: 35 feet

5-5.07 **AREA REQUIREMENTS.**

- (A) Lot Area: 2 acres minimum
- (B) Lot Width. All lots shall have a minimum width of 75 feet, measured at 83 feet from the road centerline.

5-5.08 **PARKING AND ACCESS REGULATIONS.** (See Section 7).

5-5.09 **SIGN REGULATIONS.** Maximum 32 square feet.

5-6.01 PURPOSE AND INTENT.

- (A) The purpose of the Industrial District is to provide areas for manufacturing and related uses and employment within the Town of Lincoln.
- (B) The intent is to provide a district for industrial purposes so as to not harm agricultural or residential districts

5-6.02 PERMITTED USES.

- (A) Manufacturing, assembly, fabrication, and processing operations, including related materials and product storage and warehousing.
- (B) Transportation terminals, including trucking and railroading, and related transportation services, including accessory sale of fuel or service, overnight lodging, and eating facilities oriented to trucks.
- (C) General Warehousing.
- (D) Commercial or service uses that are oriented to serve industrial functions, and which prefer to locate within an industrial area, such as restaurants, professional offices, and highway service uses such as those listed in (B), but which also serve passenger automobiles.
- (E) Public or private utilities, offices and installations, including service yards.
- (F) Retail uses which by virtue of their extensive outdoor storage or display of product prefer to locate in an industrial area, including building supply, contractor or farm equipment, recreational or mobile home vehicles, and similar uses.
- (G) Offices or owner/caretaker residence accessory to any of the above uses.

5-6.03 CONDITIONAL USES.

- (A) Day Care facilities for the children or older adult relatives of employees or other community residents, where the location within an industrial area is convenient, and yet not detrimental to the day care occupants.
- (B) Auto or equipment salvage yards, provided the conditions include adequate protective measures as well as visual screening necessary to shield product storage areas.
- (C) Stockyards or related facilities that process livestock, wherein violation of the standards of the Intent of this district are a high probability, but where through location, and agreement on special conditions, the use might become acceptable.
- (D) Adult Oriented Establishments (See Ordinance #01-2008)
- (E) Structures to exceed 100 feet in height.

5-6.04 YARD/SETBACK REQUIREMENTS.

- (A) 1. Front Yard
 - a. There shall be no structure located closer than 125 feet of the centerline of any State or Federal Highway, or 75 feet from the right-of-way line, whichever is greater.
 - b. There shall be no structure located closer than 108 feet from the centerline of any County highway or 75 feet

- c. from the right-of-way line, whichever is greater.
There shall be no structure located closer than 83 feet from the centerline of any town road, public roads and highways not otherwise classified or 50 feet from the right-of-way line, whichever is greater.

2. Side Yard

- a. 40 feet minimum

3. Rear Yard

- a. 100 feet minimum

5-6.05 **HEIGHT REQUIREMENTS** All buildings or structures shall not exceed 100 feet.

5-6.06 **TRAFFIC, LOADING, PARKING AND ACCESS REQUIREMENTS.**
(See Section 7).

5-6.07 **SIGN REGULATIONS.** (See Section 8).

5-7.00 TLD TOWN LANDFILL OVERLAY DISTRICT

5-7.01 **PURPOSE AND INTENT.** This district does not provide for any regulatory function. Its purpose is to alert land owners and others to the existence of past or present landfills. Such landfills may or may not be contaminating surface or ground waters coming in contact with contents of the landfill.

(A) **Liability Disclaimer:**

1. **By placing lands in this district,** the Town does not claim a hazard actually exists, only that extra care should be taken in making use of the waters on or under these lands for agriculture, or for human or animal consumption, and to alert owners to the possible need for special state permits to drill and use water from wells falling within this area.
2. **By excluding lands from this district,** the Town does not certify that lands falling outside the district are necessarily free from the hazards of the landfill. Excluding lands near a landfill from this district only indicates that criteria being followed by the Town, such as Wis. DNR radius lines, or groundwater hydrological studies, do not support placing the land in the district. As new studies from time to time suggest expanding or contracting the limits of this district, the Town reserves the right to make adjustments in the district's boundaries, as a service to the public.
3. To the best of the town board's knowledge, at the date of this ordinance, no other Town of Lincoln land has ever been used for the purpose of a public landfill.

5-7.02 **PERMITTED USES.** All permitted and accessory uses are allowed by the underlying zoning district, provided necessary state permits for well water usage have been obtained.

SECTION 6 - MANUFACTURED HOME COMMUNITIES

6-1.00 R-3 MANUFACTURED HOME COMMUNITY RESIDENTIAL DISTRICT

6-1.01 PURPOSE AND INTENT.

- (A) Purpose. To regulate existing manufactured home developments as regulated by U.S. Dept. Of HUD since June 15, 1976), and provide for new such settlements. Given the unusual architectural dimensions of such units, and the frequency of leased land occupancy, which sites have to be designed for the long narrow unit shapes, this district limits uses to such manufactured homes, and establishes suitable area requirements.
- (B) Intent.
 - 1. To establish and preserve single-family neighborhoods as desired by large numbers of people, free from uses except those which are both compatible with, and convenient to the residents of such a district.
 - 2. All manufactured home communities established in the Town of Lincoln shall comply with the design, system, and other requirements set forth hereunder, and those contained in SPS 326, Wisconsin Administrative Code. In the event such requirements are not consistent, the more restrictive shall apply.
- (C) License Required. Pursuant to Sec. 66.0435(2)(a) Wis. Stats., it is unlawful to maintain or operate a manufactured home community unless a license is issued by the town.

6-1.02 PERMITTED USES. The following uses and their customary accessory uses are permitted:

- (A) Single family dwellings (2-2.25) and manufactured homes (2-2.52), as defined in Section 2, having the minimum of 720 square feet.
- (B) Home occupations and professional home office.
- (C) Essential services.
- (D) Recreational vehicles.
- (E) Common open space and other recreational space set aside for common use by residents or their guests.
- (F) Management office for a manufactured home community.
- (G) Parks, playgrounds, and open-space uses.
- (H) The following commercial uses when they are for the exclusive use of community residents:
 - 1. Laundromat, provided that an approved sewerage system is available.
 - 2. Clubhouse and facilities for private social or recreation clubs.
- (I) Signs pertaining to the lease, hire, or sale of individual manufactured homes, not more than 12 square feet in area.
- (J) One manufactured home community identification sign not more than 32 square feet in area, to be located in proximity to the community entrance.

6-1.03 CONDITIONAL USES. The following uses may be permitted after review and approval by the Town Plan Commission.

- (A) Recreational facilities such as swimming pools, tennis or golf clubs, or lakeshore boating spaces, intended to serve more than just residents of a manufactured home community.
- (B) Day care centers

6-1.04 **COMMUNITY DESIGN AND LAND USE REQUIREMENTS.**

A manufactured home community shall be located only upon a site where the condition of soil, ground water level, drainage, and topography shall not create hazards to the property or the health or safety of the occupants.

6-1.05 **LOTS, DENSITY CONTROLS, AND STANDARDS.**

- (A) The minimum area for each manufactured home community shall be 5 acres. Five manufactured home lots shall be completed and ready for occupancy before the first occupancy.
- (B) Every manufactured home shall be located on a manufactured home lot exclusive of common open space having the following minimum dimensions exclusive of community roads:

	<u>With Public Sewer</u>	<u>Without Public Sewer</u>
Lot Area	5,400 sq. ft.	10,000 sq. ft.
Lot Width	50 ft.	100 ft.
Lot Depth	100 ft.	100 ft.

- (C) No manufactured home community shall have an overall density greater than six manufactured homes per any one acre.
- (D) Occupied Lot Area Ratio: Manufactured homes shall not occupy an area in excess of one-third of their respective lot areas. The accumulated area of the manufactured home and its accessory structures on a manufactured home lot, shall not exceed two-thirds of the respective lot area.

6-1.06 **YARD/SETBACK REQUIREMENTS.**

- (A) Each manufactured home shall be located at least 10 feet from any manufactured home lot line.
- (B) Each accessory building shall be located at least 10 feet from any manufactured home lot line.

6-1.07 **COMMUNITY ROAD REQUIREMENTS.**

- (A) General Requirements: In all manufactured home communities, safe and convenient vehicular access shall be provided, by means of roads or driveways, from public roads except that in those manufactured home communities in which grouping or clustering of parking spaces or other such design features are employed in the layout. Direct access need not be provided to every lot. However, in all cases access adequate for fire protection vehicles and other emergency vehicles shall be provided.
- (B) Community Entrance: Entrances to manufactured home communities shall be designed to minimize congestion and hazards and allow free movement of traffic on adjacent roads.
- (C) Internal Roads: Surfaced roadways shall be of adequate width to accommodate anticipated traffic, and in any case shall meet the following minimum requirements:

1. Roadway width: all roads 66 feet
 2. Road width: 24 feet
 3. Dead-end roads or cul-de-sacs shall be provided at the closed end with a turn-around having an outside roadway diameter of at least 150 feet, and a road diameter of at least 110 feet.
- (D) Road Construction and Design Standards:
1. All roads shall be provided with a smooth, hard and dense surface which shall be durable and well drained under normal use and weather conditions.
 2. Grades of all roads shall be sufficient to ensure adequate surface drainage.

6-1.08 **PARKING REQUIREMENTS.**

- (A) Occupant Parking: A minimum of two parking spaces shall be provided for occupant parking purposes. Such spaces shall be located within 150 feet of the manufactured home lot to be served.
- (B) Visitor Parking: A minimum of one space for every four manufactured home lots shall be provided for visitor parking purposes.
- (C) Parking Space: Each parking space shall contain a minimum of 200 square feet. The space shall be a hard and dense surface which shall be durable and well-drained under normal use and weather conditions.

SECTION 7 - TRAFFIC, LOADING, PARKING, AND ACCESS REQUIREMENTS

7-1.00 TRAFFIC VISIBILITY

7-1.01 To protect the visibility of motorists, cyclists, riders, and pedestrians at the intersection of any two roads, no obstruction which creates a substantial impediment to visibility in the right-of-way shall be created or maintained.

- (A) A substantial impediment to visibility is defined as any fence, wall, sign, vegetation, or other obstructive structure which substantially blocks the view of approaching vehicular, cyclist, or pedestrian traffic.

7-2.00 LOADING AREA REQUIREMENTS

7-2.01 On every lot which a business, trade, or industrial use exists, an adequate loading area shall be provided so that all vehicles loading, maneuvering, or unloading are completely off public roads and so that no vehicles will back onto public roads.

7-3.00 PARKING REQUIREMENTS

7-3.01 In all districts and in connection with every use, there shall be provided, off-road parking in accordance with the following:

- (A) Adequate access to a public road shall be provided for each parking space, and driveways shall be as required by Section 7-4.00.
- (B) Each parking space shall be not less than 10 feet wide and 20 feet in length exclusive of the space required for driveways.

7-4.00 DRIVEWAYS

7-4.01 All driveways installed, altered, changed, replaced, or extended should:

- (A) Have a minimum width of at least 12 feet.

P44 SECTION 8 - SIGNS

8-1.00 PURPOSE AND INTENT

No sign may be erected in the road right-of-way.

SECTION 9 - NONCONFORMING USES, LOT AND STRUCTURES P45

9-1.00 EXISTING NONCONFORMING USES

The lawful use of a structure, land, or water, existing at the time of adoption of or amendment to this Ordinance, may be continued although the use does not conform with the provisions of this Ordinance. The nonconforming use may not be extended. If the nonconforming use is discontinued for a period of 12 consecutive months, any future use shall conform to this Ordinance.

9-2.00 EXISTING NONCONFORMING STRUCTURES

9-2.01 Except as provided in Sec. 62.23(7)(hb) and (hc), Wis. Stats., the total structural repairs or alterations in a nonconforming building, premises, structure and fixture shall not exceed fifty percent (50%) of the assessed value of the building, premises, structure and fixture, as stated in the tax roll in effect on the date of permit issuance.

9-2.02 Except as provided in Sec. 62.23(7) (hb) and (hc), Wis. Stats., no structure shall be restored or replaced except in conformity with the regulations of the district in which it is located.

9-2.03 These regulations are not to be construed to prevent the necessary and routine maintenance or repairs of buildings, utilities and property.

9-3.00 EXISTING NONCONFORMING LOTS

9-3.01 In any district which allows a residential dwelling, a dwelling and its accessory structures may be erected on any legal lot of record in the Adams County Register of Deeds Office as of May 11, 1995, provided requirements of all other applicable ordinances are met. Such lots shall meet the same setback requirements as specified in the R-1 Single Family Residential District.

9-3.02 If abutting lands and the substandard lot are in the same ownership, the substandard lot shall not be sold or used without full compliance with the provisions of this Ordinance.

9-3.03 If such lot was created after May 11, 1995, and is located within Agricultural District, any new dwelling or structure shall be consistent with agricultural use and shall be considered a conditional use subject to the provisions of Section 4-4.00 and Section 5-3.03.

9-4.00 CHANGES AND SUBSTITUTIONS

Once a nonconforming use, lot, or structure has been changed to conform, it shall not revert to a nonconforming use, lot, or structure. Once the Town Plan Commission has permitted the substitution of a more restrictive nonconforming use for an existing nonconforming use, the previous use shall lose its status as a legal nonconforming use.

This Ordinance Amendment is to be effective as of the date of its publication, following adoption by the Town Board of Lincoln.

**RESOLUTION RECOGNIZING MYRNA DIEMERT
FOR HER YEARS OF SERVICE TO ADAMS COUNTY**

INTRODUCED BY: Solid Waste Committee

INTENT & SYNOPSIS: To recognize MYRNA DIEMERT's retirement on February 6, 2015 and honor her 28 years of service to Adams County and the Solid Waste Office.

FISCAL NOTE: NONE.


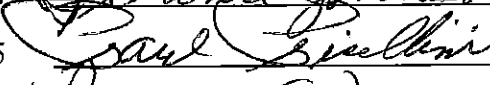
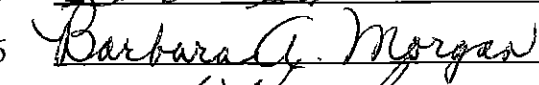

WHEREAS: The County of Adams wishes to take this opportunity to express its appreciation to MYRNA DIEMERT for 28 years of service and dedication to Adams County; and

WHEREAS: Acknowledgement is given to MYRNA DIEMERT for her years of conscientious and dedicated service to the citizens of Adams County;

NOW, THEREFORE, BE IT RESOLVED: By the Adams County Board of Supervisors that:

- The County Board, on behalf of the residents of Adams County, does hereby commend MYRNA DIEMERT for her 28 years of dedicated and conscientious service as an Adams County employee.
- Further, that best wishes are extended to MYRNA DIEMERT for a long and enjoyable retirement.

Recommended for adoption by the Solid Waste Committee this 21st day of January, 2015.

Adopted _____
Defeated _____ by the Adams County Board of Supervisors this _____ day of
Tabled _____, 2015.

County Board Chair

County Clerk

X Reviewed by Corporation Counsel
X Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION 097 -2015
RESOLUTION MODIFYING COUNTY BOARD RULE TWENTY-FIVE: PLANNING & ZONING COMMITTEE, SECTION A: MEMBERSHIP

INTRODUCED BY: Planning & Zoning Committee

INTENT & SYNOPSIS: To establish a policy for filling excused vacancies.

FISCAL NOTE: None.

WHEREAS: When landowners in Adams County request a hearing on a land zoning request, and the Planning & Zoning Committee accepts the Petitions, the landowners expend considerable time and money preparing for the hearing date; and

WHEREAS: Without a full Committee to make a decision, the landowner may be faced with an unresolved question or a tie vote necessitating a return future hearing with the full Committee and more costs to them; and

WHEREAS: The Planning & Zoning Committee recommends that excused vacancies on the 7-member Committee be filled from a predetermined list comprised of County Board Supervisors with knowledge or experience with zoning and the public hearing process.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that Adams County Board Rule Twenty-five, PLANNING & ZONING COMMITTEE, Section A be amended to read as follows:



A. MEMBERSHIP. The Planning & Zoning Committee shall be comprised of seven (7) total members:


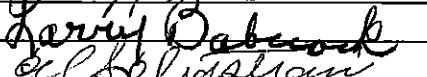
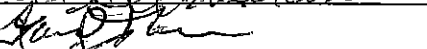
- Five (5) County Board Supervisors (two of whom shall also serve on the Land & Water Conservation Committee, and two of whom shall also serve on the Extension Committee); and
- Two (2) citizen members.

Any excused vacancies on the seven (7) member Committee shall be filled from a predetermined list comprised of County Board Supervisors with knowledge or experience with zoning and the public hearing process.

BE IT FURTHER RESOLVED: That this Resolution shall take effect upon adoption by the Adams County Board.

Recommended for adoption by the Planning & Zoning Committee this 4th day of February, 2015.

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this

_____ day of February, 2015.

County Board Chair

County Clerk

☒ Reviewed by Corporation Counsel

☒ Reviewed by Interim AC/DOF

RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED PROPERTY**INTRODUCED BY:** PROPERTY COMMITTEE**INTENT & SYNOPSIS:** TO SELL COUNTY ADVERTISED PROPERTY

FISCAL NOTE: \$3422.71 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX PORTION;
 \$3103.29 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY SALES \$200.00
 REVENUE TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00 REVENUE TO
 ACCOUNT NO. 100.13.46130 - REGISTER OF DEEDS RECORDING FEES \$3,275.00
 REVENUE TO ACCOUNT NO. 100.10.51520.310

WHEREAS: David Janssen has submitted a bid of \$10,001.00 for the parcel(s) of land
 described as follows: Lot Twenty-Three (23), Strongs Prairie Assessor's Plat No. 1. Parcel
 #34-2806


WHEREAS: Adams County took title to this property on September 23, 2013 per
 judgment of foreclosure;

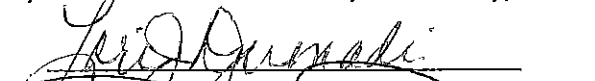
WHEREAS: David Janssen has submitted full payment of \$10,001.00 plus \$30
 recording fee, which is on deposit with the County Treasurer.

**NOW THEREFORE, BE IT RESOLVED by the Adams County Board of
 Supervisors,** that the above described property is hereby approved for sale for the bid
 of \$10,001.00.

BE IT FURTHER RESOLVED: That the County Clerk issues a Deed to the above
 described property per Ordinance #09-2014.

Recommended for adoption by the Property Committee this 14th day of January, 2015.


 J. J. Kattowski
 Rocky Hill


 David Janssen

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this
 _____th day of February, 2015._____
 County Board Chair_____
 County Clerk

Reviewed by Corporation Counsel



Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED PROPERTY

INTRODUCED BY: PROPERTY COMMITTEE

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED PROPERTY

FISCAL NOTE: \$1000.00 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX PORTION; \$0 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY SALES \$0 REVENUE TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00 REVENUE TO ACCOUNT NO. 100.13.46130 - REGISTER OF DEEDS RECORDING FEES

WHEREAS: Kevin Stumm has submitted a bid of \$1,000.00 for the parcel(s) of land described as follows: Lot Seventy (70), Northwater Addition to Lake Arrowhead. Parcel #30-3678

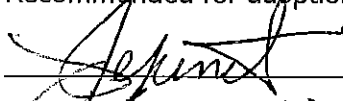
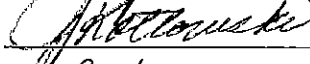
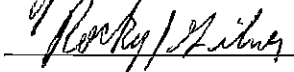
WHEREAS: Adams County took title to this property on July 12, 2011 per judgment of foreclosure;

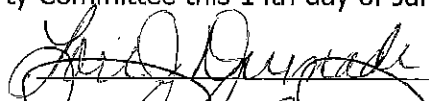

WHEREAS: Kevin Stumm has submitted full payment of \$1,000.00 plus \$30 recording fee, which is on deposit with the County Treasurer.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors, that the above described property is hereby approved for sale for the bid of \$1,000.00.

BE IT FURTHER RESOLVED: That the County Clerk issues a Deed to the above described property per Ordinance #09-2014.

Recommended for adoption by the Property Committee this 14th day of January, 2015.

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this
_____th day of February, 2015.

County Board Chair

County Clerk



Reviewed by Corporation Counsel



Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED PROPERTY**INTRODUCED BY:** PROPERTY COMMITTEE**INTENT & SYNOPSIS:** TO SELL COUNTY ADVERTISED PROPERTY

FISCAL NOTE: \$514.33 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX PORTION;
 \$305.67 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY SALES \$200.00
 REVENUE TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00 REVENUE TO
 ACCOUNT NO. 100.13.46130 - REGISTER OF DEEDS RECORDING FEES

WHEREAS: Richard Zehren has submitted a bid of \$1,020.00 for the parcel(s) of land
 described as follows: Lot Sixteen (16), Rockridge Meadows. Parcel #12-1935

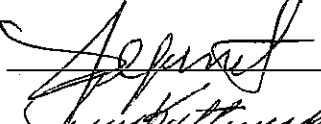
WHEREAS: Adams County took title to this property on September 22, 2014 per
 judgment of foreclosure;

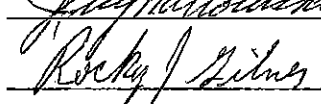
WHEREAS: Richard Zehren has submitted full payment of \$1,020.00 plus \$30
 recording fee, which is on deposit with the County Treasurer.

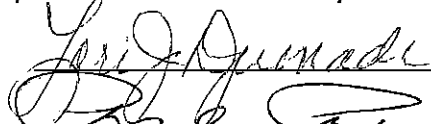
**NOW THEREFORE, BE IT RESOLVED by the Adams County Board of
 Supervisors,** that the above described property is hereby approved for sale for the bid
 of \$1,020.00.

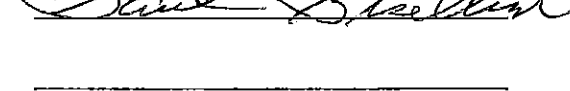
BE IT FURTHER RESOLVED: That the County Clerk issues a Deed to the above
 described property per Ordinance #09-2014.

Recommended for adoption by the Property Committee this 14th day of January, 2015.









Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this
 _____th day of February, 2015.

County Board Chair_____
County Clerk

Reviewed by Corporation Counsel

Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION 11 2015
RESOLUTION TO APPROVE THE SALE OF COUNTY ADVERTISED PROPERTY

P51

INTRODUCED BY: PROPERTY COMMITTEE

INTENT & SYNOPSIS: TO SELL COUNTY ADVERTISED PROPERTY

FISCAL NOTE: \$1100.00 REVENUE TO ACCOUNT NO. 100 A 12400 -TAX PORTION; \$0 REVENUE TO ACCOUNT NO. 100. 10.48350 - PROPERTY SALES \$0 REVENUE TO ACCOUNT NO. 100.10.46120 - TREASURER FEE; \$30.00 REVENUE TO ACCOUNT NO. 100.13.46130 - REGISTER OF DEEDS RECORDING FEES

WHEREAS: David Rozek has submitted a bid of \$1,100.00 for the parcel(s) of land described as follows: Lot Ten (10), Arrowhead Green Addition to Lake Arrowhead. Parcel #30-2700

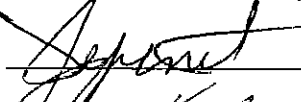
WHEREAS: Adams County took title to this property on July 12, 2011 per judgment of foreclosure;

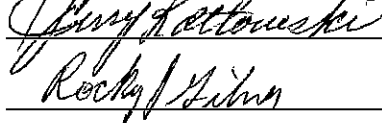
WHEREAS: David Rozek has submitted full payment of \$1,100.00 plus \$30 recording fee, which is on deposit with the County Treasurer.


NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors, that the above described property is hereby approved for sale for the bid of \$1,100.00.

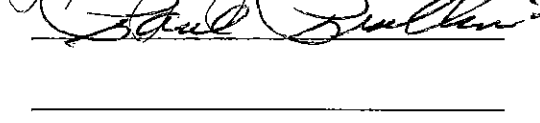
BE IT FURTHER RESOLVED: That the County Clerk issues a Deed to the above described property per Ordinance #09-2014.

Recommended for adoption by the Property Committee this 14th day of January, 2015.









Adopted _____

Defeated _____ by the Adams County Board of Supervisors this

Tabled _____ th day of February, 2015.

County Board Chair

County Clerk

- ☒ Reviewed by Corporation Counsel
☒ Reviewed by Administrative Coordinator/Director of Finance

Resolution 12 - 2015
Resolution to Rescind Resolution 71-1984

Introduced by: The Adams County Parks Committee

Intent & Synopsis: To rescind Resolution 71-1984 in order to act in accordance with future fiscal planning and budgeting for Adams County beginning January 1, 2016.

Fiscal Note: Beginning January 1, 2016 all Adams County Parks & Recreation Department revenue will support all aspects of the Parks & Recreation Department administration and operations.

Whereas: Resolution 71-1984 does not provide the ability for Adams County government to make the Adams County Parks & Recreation Department a self-sustaining department;

Whereas: Surplus revenues should be used for improvements to all outlying parks and boat landings in order to maintain a premier county park system;

Whereas: Any surplus monies after all expenses including operations and administration for all county owned parks at the end of the fiscal year (books are closed out) shall carry over to the following year for all operations and administration expenses, and approved improvements;

Whereas: The Adams County Parks Department via resolution has committed the use of surplus park revenues for an extended period for various projects and those monies must be accounted for and tracked;

Whereas: The rescinding of Resolution 71-1984 will result in an enhanced collaboration of the Adams County Parks & Recreation Department with the overall fiscal goals and planning of Adams County government;

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors to approve the rescinding of Resolution 71-1984.

Lori J. Jaramadi *Marge Edwards*
Scott King

Recommended for adoption by the Adams County Parks Department this
10th day of February, 2015.

Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this
_____ day of _____, 2015.

County Board Chair

County Clerk

☒ Reviewed by Corporation Counsel

☒ Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION NO. 13 -2015
RESOLUTION TO AMEND ADAMS COUNTY EMPLOYEE HANDBOOK
CHAPTER 1, SECTION 1.06

P53

INTRODUCED BY: Administrative and Finance and Executive Committee.

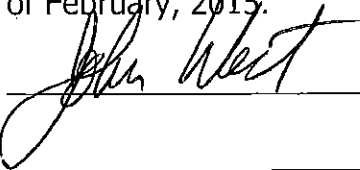
INTENT & SYNOPSIS: To amend the Adams County Employee Handbook as follows: Chapter 1, Section 1.06.

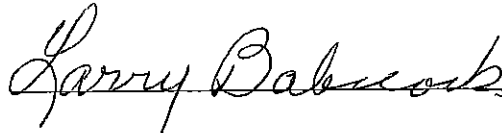
FISCAL NOTE: Has no financial impact, for administrative purposes only.

WHEREAS, Section 1.06. Needs a grammatical correction to insert twenty, after hundred, before (120) in the following sentence: Summer Park LTE's may work up to one hundred twenty (120) consecutive calendar days, as a specific authorized exception to this Policy.

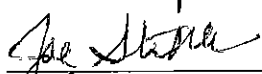
NOW, THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that it is hereby approved to amend the Adams County Employee Handbook, Chapter 1, Section 1.06.

Recommended for adoption by the Administrative & Finance Committee this 5th day of February, 2015.

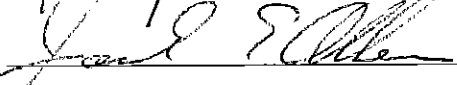


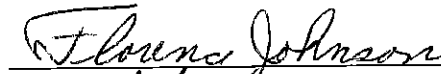



Recommended for adoption by the Executive Committee this 10th day of February, 2015.











Adopted _____
Defeated _____ by the Adams County Board of Supervisors this
Tabled _____ day of _____, 20____.

County Board Chair

County Clerk



Reviewed by Corporation Counsel



Reviewed by Administrative Coordinator/Director of Finance

RESOLUTION NO. 14 -2015
RESOLUTION TO AMEND ADAMS COUNTY EMPLOYEE HANDBOOK
CHAPTER 1, SECTIONS 1.02 AND 1.05; AND CHAPTER 5, SECTION, 2.01

1 **INTRODUCED BY:** Administrative and Finance and Executive Committee.

2 **INTENT & SYNOPSIS:** To amend the Adams County Employee Handbook as
 3 follows: Chapter 1, Sections 1.02 and 1.05; and Chapter 5, Section, 2.01.

4 **FISCAL NOTE:** Has no financial impact, for administrative purposes only.

5 **WHEREAS,** the County will follow the Affordable Care Act provisions in offering
 6 employees health related fringe benefits; and

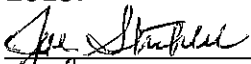
7 **WHEREAS,** it is necessary to modify Chapter 1, 1.02 by striking the following
 8 language: ~~Regular part time positions are eligible for pro-rated benefits as long as~~
 9 ~~they work more than eighty five (85) hours per month. If the employee works under~~
 10 ~~eighty five (85) hours per month they will not receive fringe benefits unless required~~
 11 ~~by law.; and~~

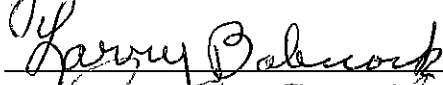
12 **WHEREAS,** it is necessary to modify Chapter 1, Section 1.05, by striking the
 13 following language: ~~Full time seasonal employees who work more than eighty five~~
 14 ~~(85) hours per month, shall be eligible for fringe benefits. A part time seasonal who~~
 15 ~~works less than eighty five (85) hours per month shall not be eligible for fringe~~
 16 ~~benefits. ; and~~


17 **WHEREAS,** it is necessary to modify Chapter 5, Section 2.01, by striking ~~working an~~
 18 ~~average of least eighty five (85) hours per month per year and inserting by working~~
 19 ~~an average of at least 30 hours per week or as identified by the Affordable Care Act;~~
 20 ~~and~~


21 **NOW, THEREFORE, BE IT RESOLVED by the Adams County Board of**
 22 **Supervisors** that it is hereby approved to amend the Adams County Employee
 23 Handbook, Chapter 1, Sections 1.02, 1.05, and Chapter 5, Section, 2.01.

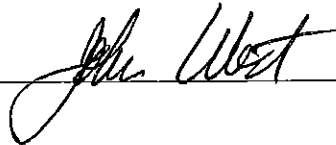
24 Recommended for adoption by the Administrative & Finance Committee this 5th day
 25 of February, 2015 and the Executive Committee this 10th day of February,
 26 2015.

27 

28 

29 

30 



31 Adopted _____

32 Defeated _____

33 Tabled _____

by the Adams County Board of Supervisors this
 _____ day of _____, 20____.

36 _____
 County Board Chair

 County Clerk

37 ☒ Reviewed by Corporation Counsel

38 ☒ Reviewed by Administrative Coordinator/Director of Finance

ORDINANCE 01 - 2015
AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

P55

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A- 2011 on December 21, 2010; which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of New Haven on February 24, 2011, such approval having been filed with the Adams County Clerk pursuant to section 59.69 of the Wisconsin Statutes; and

WHEREAS: On December 23, 2014, Paul I Ebert, owner petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a parcel of land (35 acres) in the Town of New Haven, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on February 4, 2015, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance No. 17A, 2010, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from an A1 Exclusive Agriculture District to an A3 Secondary Agricultural District;

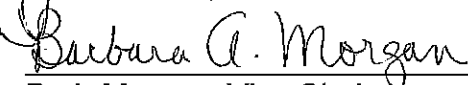
Properties located in the SE ¼, NE ¼, Section 20, Township 14 North, Range 7 East at 3937 5th Avenue, Town of New Haven, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of February, 2015.

Recommended for enactment by the Adams County Planning and Zoning Committee on this 4th day of February, 2015.



Joe Stuchlak, Chair



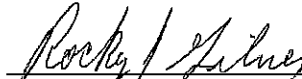
Barb Morgan, Vice Chair



Al Sebastiani



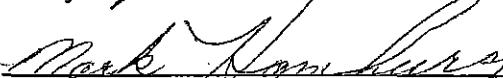
Randy Theisen



Rocky Gilner



Larry Babcock



Mark Hamburg

Enacted _____

Defeated _____ by the Adams County Board of Supervisors

Tabled _____ this _____ day of February, 2015

John West, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934

PHONE: 608-339-4222

www.co.adams.wi.gov

ADAMS CO PLANNING & ZONING COMMITTEE

February 4, 2015 – Room A260 -Courthouse

Friendship, WI 53934 – 1:00 P.M.

Paul I. Ebert – Rezoning request of a property (35 acres) from an A1 Exclusive Agricultural District to an A3 Secondary Agricultural District of the Comprehensive Zoning Ordinance on property located in the SE ¼, NE ¼, Section 20, Township 14 North, Range 7 East at 3937 5th Avenue, Town of New Haven, Adams County, Wisconsin.

Appearing for with testimony: Bill Ebert, son of Paul Ebert. Explained that the rezoning was required to be able to split and reconfigure the property for family members.

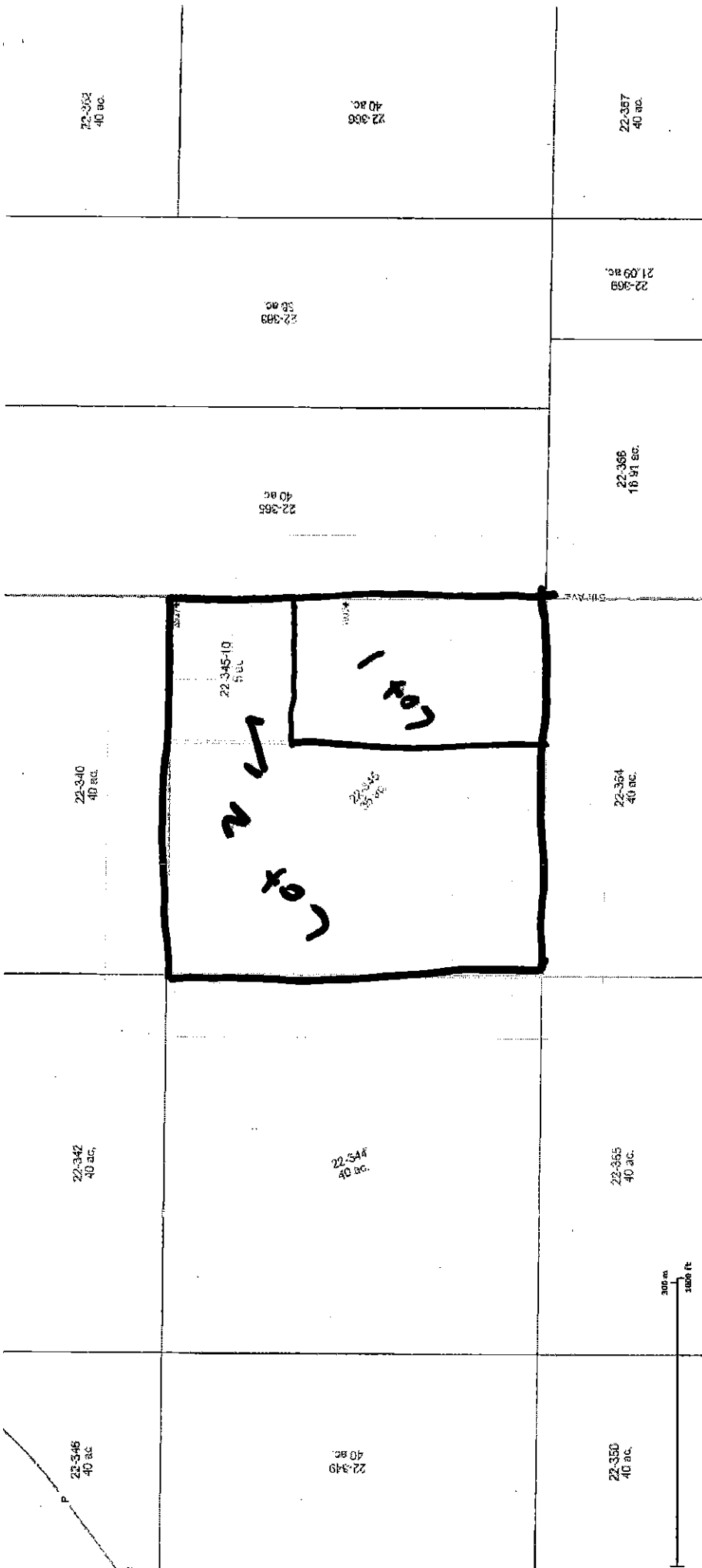
No one appearing against.

Correspondence: Notification from the Town Board of New Haven that they met on January 15, 2015 and have no objection to the zoning change.

Disposition: Rocky Gilner made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Mark Hamburg seconded the motion. Roll Call Vote: 7-Yes. Motion carried.

EBERT

SE, NE/20-14-7 NEW HAVEN



AMENDMENT OF ADAMS COUNTY ZONING ORDINANCE

P58

WHEREAS: The Adams County Board of Supervisors adopted the amended Adams County Zoning Ordinance as Ordinance No. 17A- 2010 on December 21, 2010, which was effective upon publication on January 12, 2011, and which was approved by the town board of the Town of Dell Prairie on November 14, 2011, such approval having been filed with the Adams County Clerk pursuant to Section 59.69 of the Wisconsin Statutes; and

WHEREAS: On December 10, 2014, Birchcliff Resort and Condominiums, LLC. Dale Daggett, owner, petitioned the Adams County Board of Supervisors to amend the county zoning ordinance to rezone a portion of a parcel of land (approx. 12 acres) in the Town of Dell Prairie, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on February 4, 2015, and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Zoning Ordinance, Ordinance #17A, 2010, and the corresponding zoning maps are hereby amended to reflect that a portion of a parcel (approx. 12 acres) is changed from an A3 Secondary Agriculture District to an R-1C Single Family Conservation Residential District;

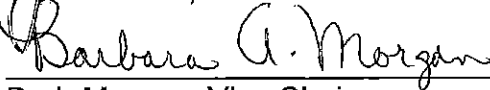
Property located in the NW ¼, SW ¼, Section 34, Township 14 North, Range 6 East, including CSM 4421 at 4149 River Road, Town of Dell Prairie, Adams County, Wisconsin.

Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of February, 2015.

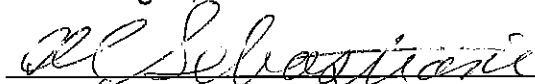
Recommended for enactment by the Adams County Planning and Zoning Committee on this 4th day of February, 2015.



Joe Stuchlak, Chair



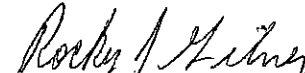
Barb Morgan, Vice Chair



Al Sebastiani



Randy Theisen



Rocky Gilner



Larry Babcock



Mark Hamburg

Enacted _____

Defeated _____ by the Adams County Board of Supervisors

Tabled _____ this _____ day of February, 2015

John West, Board Chair

Cindy Phillippi, County Clerk



PLANNING AND ZONING DEPARTMENT

ADAMS CO PLANNING & ZONING COMMITTEE

February 4, 2015 – Room A260 -Courthouse
Friendship, WI 53934 – 1:00 P.M.

P.O. BOX 187, COURTHOUSE

FRIENDSHIP, WI 53934

PHONE: 608-339-4222

www.co.adams.wi.gov

Birchcliff Resort & Condominiums, LLC. – Rezoning request of a portion of a parcel (approximately 12 acres) from an A3 Secondary Agriculture District to an R-1C Single Family Conservation Residential District with a Conditional Use Permit under Section 5-6A.03 (A) (5) to allow temporary rental of dwellings (30 days or less) on property located in the NW ¼, SW ¼, Section 34, Township 14 North, Range 6 East, including CSM 4421 at 4149 River Road, Town of Dell Prairie, Adams County, Wisconsin.

Appearing for with testimony: Dale (Bud) Dagget and Brian Dagget, owners.

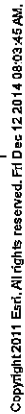
Appearing against: Donna Momot, Theresa Momot and Ann Fela.

Appearing with no testimony: Kari Swan.

Correspondence: Notification from the Town of Dell Prairie that they met on December 9, 2014 and do not object to the request. Phone calls from Rick Haynes and Robert Theiler with objections to possible noise and safety concerns. Letters from Charles and Jennifer Bokook in objection to urban sprawl and noise.

Disposition: Larry Babcock made a motion to recommend enactment of the zoning change, on the above-described property, to the County Board for final action. Randy Theisen seconded the motion. Roll Call Vote: 7 -Yes. Motion carried.

NW, SW/34-14-6 DELL PRAIRIE



Ad Hoc Organizational Structure Committee Meeting Minutes of
December 17, 2014

Meeting called to order by Chair Djumadi at 2:02 pm.

All committee members present.

Also present Cindy Phillippi and Darcy Beckman

Motion by Stuchlak and seconded by Wysocky to approve agenda;
motion carried.

Motion by Roseberry and seconded by Wysocky to approve corrected
meeting minutes of October 8, 2014 showing Grabarski seconded to
approve agenda; motion carried.

Motion by Stuchlak and seconded by Roseberry to approve County
Manager/Administrative Coordinator Roles, Responsibilities and
Expectations document; motion carried. (Document included with
December 17, 2014 meeting minutes)

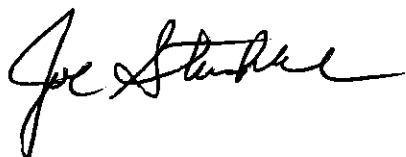
Motion by Stuchlak and seconded by Grabarski to recess for 5 minutes;
motion carried.

Meeting called back to order at 3:10 pm.

Motion by Roseberry and seconded by Stuchlak to continue with
Interim Administrative Coordinator/ Director of Finance as permanent
County Manager; Voting yes Djumadi and Roseberry, voting no
Grabarski, Stuchlak and Wysocky. Motion failed for lack of a majority.

Motion by Wysocky and seconded by Roseberry to adjourn until a date
to be determined; motion carried. Meeting adjourned at 4:05 pm.

Minutes respectfully submitted by Joe Stuchlak Committee Secretary

A handwritten signature in black ink, appearing to read "Joe Stuchlak", is written below the text of the minutes.

Ad Hoc Organizational Structure Committee Meeting Minutes of
January 14, 2015

Meeting called to order by Chair Djumadi at 11:30 pm.

All committee members present.

Also present Cindy Phillippi

Motion by Wysocky and seconded by Roseberry to approve agenda;
motion carried.

Motion by Roseberry and seconded by Wysocky to approve corrected
meeting minutes of December 17, 2014 also including sheet of wages
paid to Administrative Coordinators and their staff since the inception
of the position; motion carried.

Motion by Wysocki and seconded by Roseberry to include Roles,
Responsibilities and Expectations of County Manager/Administrative
Coordinator and suggested County Board Structure handouts in January
20, 2015 county board packets; motion carried.

~~Motion by Stuchlak and seconded by Grabarski to recess for 5 minutes;
motion carried.~~

Motion by Grabarski and seconded by Wysocky to adjourn until January
29, 2015; motion carried. Meeting adjourned at 12:30 pm.

Minutes respectfully submitted by Joe Stuchlak Committee Secretary

A handwritten signature in cursive script, appearing to read "Joe Stuchlak".

Minutes of Adams Co. Airport Commission January 12, 2014

Meeting called to order at 7:00 PM by Chairperson Dave Repinski

Members present: Steve Pollina, Jerry Reuterskiold, Dave Repinski, Mike Bourke and Rocky Gilner

Also present Airport Manager Mike Scott and Airport Groundskeeper Sheldon Sundsmo. No audience members.

Motion to approve published agenda by Bourke, second by Gilner no discussion, motion carried.

Motion to approve Minutes, as published, of December 8th 2014 Airport Commission by Pollina, Second by Reuterskiold. No discussion. Motion carried.

Report of Airport Manager

Review Correspondence:

Letter explaining Temporary Military Operations Area change

Financial Review/ check summary:

Scott reported 100% of the year is over and our budget is only 87% used. Only two categories are above 100% due to unexpected expenditures. Revenues are only 73% of last year.

Fuel Report:

7981 gals. Sold last year verse 8366 gals. In 2013

Motion to accept Airport Managers Report by Pollina, second by Reuterskiold. No discussion. Motion carried.

Groundskeeper Report:

Sundsmo reported that he ordered two new batteries for the truck

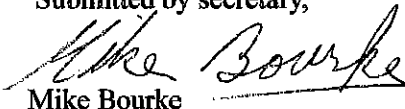
Motion to accept Grounds Keeper's report by Bourke, second by Pollina. No discussion. Motion carried.

No audience comments.

Motion to adjourn until 7:00 PM Monday February 9, 2015, by Repinski. Second by Pollina. No discussion. Motion carried.

Meeting adjourned at 7:15 PM.

Submitted by secretary,


Mike Bourke

Minutes not officially approved yet.

ADAMS COUNTY BOARD OF SUPERVISORS MINUTES
Adams County Board Room, January 20, 2015.

Meeting called to order by Chairman West at 6:03 p.m.

The meeting was properly announced.

There was a Moment of Silence followed by the Pledge of Allegiance.

Motioned by Roekle/Wysocky to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Eggebrecht/Johnson to approve the December 16, 2014 minutes. Motion carried by unanimous voice vote.

Roll Call of Supervisors: Dist. #01-Mark Hamburg; Dist. #02 Rocky Gilner; Dist. #03-Larry Babcock; Dist. #04-Larry Borud; Dist. #05-Jerry Kotlowski; Dist.#06-Barb Morgan; Dist. #07-Joseph Stuchlak; Dist. #08-Robin Skala; Dist. #09-Dan Wysocky; Dist. #10-Jake Roseberry; Dist. #11-Robert Eggebrecht; Dist. #12-Heidi Roekle; Dist. #13-Florence Johnson; Dist. #14-Marjorie Edwards; Dist. #15-Jack Allen; Dist. #16-Robert Grabarski; Dist. #17-Lori Djumadi; Dist. #18-John West; Dist. #19-Dave Repinski. Excused, Dist. #20-Paul Pisellini.

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Gilner, Grabarski, Hamburg, Johnson, Kotlowski and Morgan.

Claims: Motioned by Allen/Djumadi to deny Czarnik's vehicle damage claim against the county. Motion carried by unanimous voice vote.

Correspondence: Letter from the Duck Creek Watershed Advisory Group.

Appointments: Motioned by Roekle/Repinski to replace Jeremie Pavelski on RIDC Committee with Scott Parr. Motion carried by unanimous voice vote.

West stepped down as Chairman, Stuchlak took over as Chairman.

Motioned by Roekle/Repinski to appoint Scott Parr to RIDC Committee to replace Jeremie Pavelski by voice vote. Motion carried by voice vote, 17 yes, 1 no, 1 abstaining, 1 excused. Voting no, Djumadi; Abstaining, West; Excused, Pisellini.

Stuchlak stepped down as Chairman and West took over as Chairman.

Unfinished Business: None

New Business: None

Reports and Presentations: Smith provided a written report for RIDC. ACDof/County Clerk Phillippi gave a written report. Djumadi gave an update/recommendations on the Ad Hoc Organizational Structure meeting.

Resolutions:

Res. #01: Motioned by Edwards/Roekle to adopt Res. #01-15 to appoint Erin E Foley to the position of Director of the Adams County Library at a starting hourly wage of \$24.47. Motion to adopt Res. #01-15 carried by roll call vote, 19 yes, 1 excused. Excused, Pisellini.

Res. #02: Motioned by Stuchlak/Morgan to adopt Res. #02-15 to appoint Brenda Quinnell to the position of Solid Waste Director/Recycling Coordinator at a starting hourly wage of \$28.29. Motion to adopt Res. #02-15 carried by roll call vote, 19 yes, 1 excused. Excused, Pisellini. P65

Motioned by Eggebrecht/Kotlowski to adopt Resolutions #03-15 thru #05-15 to sell county advertised foreclosure property tax parcels as follows:

Res. #03: To sell county advertised property tax parcel #30-4899

Res. #04: To sell county advertised property tax parcel #30-3563

Res. #05: To sell county advertised property tax parcel #30-3521

Motion to adopt Res. #03-15 thru #05-15 carried by roll call vote, 19 yes, 1 excused. Excused, Pisellini.

Ordinances: None

Denials: None

Petition: None

Motioned by Roekle/Johnson to approve Claims. Motion carried by unanimous voice vote.

Motioned by Johnson/Grabarski to approve Per Diem and Mileage. Motion carried by unanimous voice vote.

Motioned by Johnson/Roekle to have the County Clerk correct any and all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote

Next meeting date is set for February 17th at 6:00 p.m.

Agenda items for next month:

*Discuss Ad Hoc Committee (as a whole) plan as to where we want to go as a County;
Child Support Presentation.*

Motioned by Roekle/Djumadi to adjourn at 6:21 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Philippi

Adams County Clerk

These minutes have not been approved by the committee.

CP\bw

**Ethics Committee Meeting
January 28, 2015
Adams County Courthouse, Conference Room A-260**

Minutes

A "Sign In" sheet was prepared and signed by Nick Segina. No other signatures.

Cindy Phillippi, Adams County Clerk, called the meeting to order at 10:00 a.m. The meeting was properly announced per Diane Heider, who noticed the meeting.

Committee members present: Thomas M. Croke, Supervisor Larry Borud, Supervisor Dave Repinski, HHS Director Diane Cable, and Chief Deputy Terry Fahrenkrug.

Others present: Attorney Dean Dietrich; Attorney Kenneth M. Wagner, Corporation Counsel; Supervisor John West; Supervisor Jon Roseberry; Nick Segina; Darcey Beckman; and Diane Heider, Legal Assistant. Chris Murphy, Complainant, was not present.

The Adams County Clerk called for nominations for Chairperson of the Committee. Chief Terry Fahrenkrug was nominated by Thomas Croke; seconded by Dave Repinski. No other nominations were made. Roll call vote: Croke: yes; Borud: yes; Repinski: yes; Cable:yes; Fahrenkrug: yes.

Motion carried by unanimous roll call vote. Terry Fahrenkrug thereupon conducted the meeting as Chair of the Ethics Committee.

The Chair called for nominations for Recording Secretary of the Ethics Committee.

Diane Heider was nominated by Repinski; seconded by Cable.

Roll call vote: Croke: yes; Borud: yes; Repinski: yes; Cable:yes; Fahrenkrug: yes.

Motion carried by unanimous roll call vote. Diane Heider thereupon acted as Recording Secretary for the Ethics Committee.

There was no public participation.

Discussion was held regarding County policy on whether County Board members, who are not members of the Ethics Committee, may attend closed sessions of the Committee. It was noted that the County had a policy which allowed a Committee to exclude other County Board members from closed sessions. After discussion, Attorney Dietrich confirmed that Supervisors West and Roseberry are allowed to remain in the room to attend the closed session.

Motion at 10:05 a.m. by Cable, seconded by Repinski to convene in closed session per Wis. Stats. §19.85(1)(f), for purposes of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of

These Minutes have not been approved by the committee

any person referred to in such histories or data, or involved in such problems or investigations, including initial review and determination of what basis, if any, exists for ethics complaint filed, alleging violation of Adams County Ethics Ordinance against an elected County official. Roll call vote: Croke: yes; Borud: yes; Repinski: yes; Cable: yes; Fahrenkrug: yes. Motion carried by unanimous roll call vote.

Attorney Wagner, Segina and Beckman left the room.

The meeting proceeded in closed session.

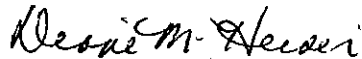
The meeting reconvened in open session at 11:03 a.m.

Attorney Wagner, Segina and Beckman returned to the meeting.

Attorney Dietrich made a statement to all present that the meeting is being recorded based on ordinance requirements; that the Ethics Committee reviewed the matter in closed session; and that no action will be taken in open session. Attorney Dietrich further stated that counsel for the committee will initiate communication with several individuals and the committee, before any statements are made.

Motion at 11:05 a.m. by Repinski, seconded by Borud to adjourn. Motion unanimously carried

Respectfully submitted,



Diane M. Heider
Recording Secretary

**Executive Committee Meeting
January 13, 2015
Adams County Courthouse, Conference Room A-260**

Minutes

Joe Stuchlak, Chair, called the meeting to order at 9:04 a.m. The meeting was properly announced.

Pledge of Allegiance.

Committee members present: Stuchlak, West and Allen. Babcock and Johnson were excused.

Others present: Marcia Kaye, Personnel Director; Tania Bonnett, District Attorney; Marilyn Rogers, Medical Examiner; and Diane Heider, Recording Secretary. Corporation Counsel was excused to prosecute Child Support hearings.

Motion by Allen, seconded by West to approve the Agenda. Motion carried by unanimous vote.

Motion by West, seconded by Allen to approve Minutes of the December, 2014 Executive Committee meeting. Motion carried by unanimous vote.

There was no public participation.

There was no new correspondence.

Item #9. Marilyn Rogers presented the Medical Examiner five-year plan. Rogers gave an explanation of the police chaplain ride-along program for death notifications. Training will be provided in April at no financial impact. Discussion was held regarding whether five-year plans should be filed with the Administrative Coordinator and how to disseminate information to other county board members. Motion by Allen, seconded by West to accept the Medical Examiner's five-year plan. Motion carried by unanimous vote.

Item #10. Discussion was held regarding Corporation Counsel five-year plan. Motion by West, seconded by Allen to accept Corporation Counsel's five-year plan. Motion carried by unanimous vote.

Item #11. Discussion was held regarding Personnel Director five-year plan. Motion by Allen, seconded by West to accept the Personnel Director five-year plan. Motion carried by unanimous vote.

Item #12. Discussion was held regarding reclassification and WIPFLI placement of District Attorney Office Manager/Attorney position. Attorney Bonnett presented a handout. Motion by West, seconded by Allen to approve reclassification of the District Attorney Office Manager/ Attorney position and place into the WIPFLI Wage Structure at Grade 8. Motion carried by unanimously vote.

Item #13. Discussion was held regarding developing a Compensation Plan Administration Policy. Kaye indicated that a pay progression policy should be set for seasonal employees who return to

These Minutes have not been approved by the committee

seasonal positions in succeeding years. The committee directed Kaye to research what payment options are implemented by other counties and bring back for consideration in February.

P69

Item #14: Struck from the Agenda.

Item 15: Motion by West, seconded by Allen to convene in closed session pursuant to Wis. Stats. §19.85(1)(e) for purposes of deliberating or negotiating purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discuss and/or act on pending negotiations with WPPA Union Local 355.

Item 16: The Committee reconvened in open session at 9:36 a.m. per Wis. Stats. §19.85(2), to consider and vote on appropriate matters. No motions were made post-closed session.

Item 17: The committee reviewed Corporation Counsel's handout listing activities, including department representation, court actions, case load and office management. Discussion regarding increased duties of Child Support representation.

Item 18: The Personnel Director presented her monthly report. Handout. Discussion regarding the need for a fiscal coordinator. Kaye advised that safety supplies were purchased, such as sharps container and biohazard clean-up supplies; 5 AED machines for which training will be provided as part of CPR Training; Emergency Meeting location signs. Kaye inquired of Allen as to whether certain reclassified HHS positions will be designated as exempt positions based on discussion at the recent HHS Committee meeting? Allen indicated that the Interim AC/DOF and the HHS Director will be meeting next week to discuss.

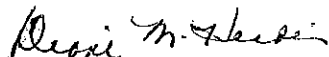
Item #19: Motion by West, seconded by Allen to approve Voucher reports. Motion carried by unanimous vote.

Item #20. Next meeting date is set for February 10, 2015 at 9:00 a.m.

Item #21: Action items for next meeting: (a) Discuss and/or act on developing a Compensation Plan Administration Policy ; and (b) Closed session: Discuss and/or act on pending negotiations with WPPA Union Local 355.

Motion by Allen, seconded by West to adjourn the meeting at 9:55 a.m. Motion carried by unanimous vote.

Respectfully submitted,



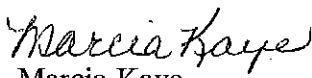
Diane M. Heider
Recording Secretary

These Minutes have not been approved by the committee

Executive Committee Meeting
January 20, 2015 – 5:30 p.m.
Courthouse Conference Room A-260

MINUTES

1. The meeting was called to Order by Chair Stuchlak at 5:32 p.m..
2. Pledge of Allegiance
3. The meeting was properly announced.
4. Members present: Supervisors Allen, Babcock, Johnson, Stuchlak, West. Also present: Cindy Phillippi, Marcia Kaye, Ken Wagner, Sam Wollin.
5. Motion by Johnson, seconded by West to Approve the Agenda. MCVV
6. Motion by West, seconded by Allen, to convene in closed session per Wis. Stats. §19.85(1)(e) for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discuss and/or act on pending negotiations with WPPA Union Local 355. MCVV.
7. Motion by Allen, seconded by West to reconvene in open session per Wis. Stats. §19.85(2), to consider and vote on appropriate matters. MCVV
8. Motion by West, seconded by Allen for Adjournment at 5:55 p.m. MCVV


Marcia Kaye
Acting Recording Secretary

These minutes have not yet been approved by the Committee.

**Adams County Health & Human Services and
Veterans Service Board Meeting Minutes
Health & Human Services Building – January 9, 2015**

The Adams County Health & Human Services and Veterans Service Board meeting was called to order by Vice Chairperson Jack Allen at 9:00 a.m.

Roll Call of Board Members: Teresa Harvey-Beversdorf, Jack Allen, Lori Djumadi, Deb Johnson-Schuh, Rocky Gilner and Robert Grabarski. Absent excused: Fran Dehmlow and Heidi Roekle

Health & Human Services Staff: Diane Cable, Donna Richards, Cindi Flynn, Sarah Grosshuesch, Wendy Pierce, Kelly Oleson, Tom Charles, Diane Osborn, Sherrie Manning and Ruth Horndasch.

Veterans Services Staff: Steve Dykes

Approval of Agenda & Compliance with Open Meetings Law

Motion was made to approve the January 9, 2015 agenda by Djumadi/Beversdorf. Motion carried by UVV.

Approval of Minutes of December 5, 2014

Motion was made to approve the minutes with amendments to page 2, item 2 to strike the word efficient and insert the words cost effective. Also, to amend page 2, item 3 to strike the phrase to approve locking the public entrance in the ADRC and insert the phrase to have Director Cable bring this agenda item to the Property Committee by Djumadi/Shuh. Motion carried by UVV.

Chairperson Roekle arrived at 9:07 am.

Public Comment – None.

Correspondence – None.

Announcements – None.

Veterans Service

1. **Review and approval of Veterans Service vouchers and financial report.** A brief discussion was held and a motion was made to approve the October 2014 and November 2014 vouchers and financial reports by Allen/Gilner. Motion carried by UVV.

2. **Veterans Service Officer's report.** Officer Dykes gave an update to the HHS Board and explained how things have been going very well despite his absence over the past few months. Officer Dykes also explained that the State would be coming in to do an audit of the Adams County Veterans Services to keep the current grant. Officer Dykes told the Board that it is hard for some of his handicapped clients to have mobility in his office and that it may be necessary to look at updating furniture in the future.

Health & Human Services

1. **Review & Approval Health & Human Services Vouchers & Financial Report.** A discussion was held and a motion was made to approve the November 2014 Health & Human Services vouchers and financial report by Grabarski/Allen. Motion carried by UVV.
2. **Director's Report & Managers Narratives.** A written report was submitted to the HHS Board prior to the meeting. A brief discussion was held and Director Cable gave an update on Personnel. Erin Schiferl has accepted the Children & Families Supervisor position and interviews are in process for the Behavioral Health Supervisor position. Additionally, interviews are in process for the Nutrition Coordinator and there are open positions in Public Health, Long Term Support and Economic Support.

Director Cable updated the HHS Board on the recent WCHSA (Wisconsin Counties Human Services Association) meeting that she attended. One of the highlights is that Governor Walker is expected to give his State of the State address this week. Hopefully, the State budget will be reported by the beginning of February.

The HHS Board was given an update by Director Cable about the upcoming State audit for the Behavioral Health Clinic on February 25th & 26th, 2015.

3. **Economic Support – Presentation by Energy Services Inc. and update on WHEAP program.** Economic Support Manager Flynn gave a brief update to the HHS Board on how well the transition from the Heating Assistance Program to the Energy Services Inc. and WHEAP program went. Manager Flynn introduced Tim Bruer from Energy Services Inc. to provide the Board additional information about Energy Services Inc, give updates about their transition progress and to report the positive feedback his staff has been hearing from clients.
4. **Public Health – Discussion and presentation on Healthy Communities Initiative.** A presentation was given by Health Officer Grosshuesch on the Healthy Communities

Initiative. This initiative is designed to help make our community and surrounding communities a healthier place to live, work, and play. A brief discussion was held.

5. **Public Health – Review of Public Health Policy – Adams County Seal-A-Smile.** Public Health Officer Grosshuesch gave the HHS Board a brief update on the Adams County Seal – A- Smile Policy and a discussion was held.
 6. **Long Term Support – Presentation on Family Care in Adams County. Long Term Support** Manager Osborn gave the HHS Board an update explaining the changes that would incur when the Long Term Support waiver program changes over to Family Care & IRIS programs. Manager Osborn also explained to the Board that the State of Wisconsin needs a resolution from our Board before we can continue with any further processes.
 7. **Long Term Support – Discussion and request for approval to pursue Family Care in Adams County.** A brief discussion was held and the HHS Board asked that a resolution to pursue Family Care in Adams County be brought back before the HHS Board at the next meeting.
 8. **Administration – Discussion of options for Electronic Health Records (TCM) technician position and request approval to pursue.** Director Cable explained to the HHS Board the need for a TCM technician position and presented two options for consideration. The first option is to hire a LTE through the county. The second option is to continue to contract for this position. A discussion was held and a motion was made to continue to contract for this position from the current outside contractor and to move forward with the TCM technician position. This contracted position is to be reviewed at 6 months and the HHS Board will get monthly updates by Allen/Djumadi. Motion passed by 4 yes votes and 2 no votes from Supervisor Grabarski and Supervisor Roekle.
- Deb Johnson-Shuh excused at 12:05 pm.
9. **Administration – Discuss and/or approve the job descriptions for positions approved for exempt status by the Executive Committee.** A brief discussion was held and motion was made to approve the Public Health Nurse Supervisor job description with approved changes to item #3 on page 3 by Djumadi/Beversdorf. Motion carried by UVV. A discussion was held regarding the remaining proposed job descriptions. The HHS Board asked that Director Cable meet with the Administrative Coordinator to discuss the exempt status for the remaining positions. A motion was made to table the job description approvals until the February HHS Board meeting by Grabarski/Djumadi. Motion carried by UVV.

Supervisor Jack Allen excused at 12:13 pm.

10. **Administration – Update on Security System for the HHS Building.** Supervisor Djumadi updated the HHS Board that equipment is being purchased for the new security system and the process is progressing. More updates will be given at upcoming meetings.

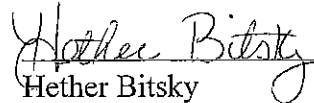
Next Regular Meeting Date – Friday, February 6, 2015 @ 9:00 a.m.

Motion to adjourn at 12:40 p.m. by Grabarski / Djumadi. Motion carried by UVV.

These minutes have not yet been approved by the committee.

Minutes respectfully submitted by Hether Bitsky.

Heidi Roekle – Chairperson


Hether Bitsky

ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE

P75

**THURSDAY, JANUARY 8, 2015 AT 9:00 A.M.
HIGHWAY DEPARTMENT CONFERENCE ROOM
1342 COUNTY ROAD "F", ADAMS, WI**

MEMBERS PRESENT: Larry Babcock ~ Chairperson
Florence Johnson ~ Vice-Chairperson
Dan Wysocky

OTHERS PRESENT: Patrick Kotlowski ~ Highway Commissioner, Bob Buerger and
Everett Johnson

MEMBERS ABSENT: Jake Roseberry – Excused & Mark Hamburg - Excused

CALL MEETING TO ORDER: The Meeting of the Adams County Highway Department Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, January 8, 2015.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, JOHNSON AND WYSOCKY. **MEMBERS ABSENT:** ROSEBERRY AND HAMBURG – BOTH EXCUSED.

APPROVAL OF AGENDA: *Motion by Johnson to approve the Agenda as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

APPROVAL OF MINUTES OF LAST MEETING (DECEMBER 11, 2014): *Motion by Wysocky to approve the Minutes as printed of the Adams County Highway Department Committee Meeting for December 11, 2014 Regular Monthly Meeting, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE

REVIEW & APPROVE GENERAL ENGINEERING AGREEMENT

EXTENSION: The Highway Committee reviewed the General Engineering Agreement with AECOM which extends the prior year agreement into the year 2015 with no increase in service fees. *Motion by Wysocky to extend the General Engineering Agreement with AECOM for the year 2015, with no increase in service charges, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REQUEST APPROVAL TO ADVERTISE FOR ASSET REPLACEMENTS:

TRUCK & EQUIPMENT: Highway Commissioner discussed with the Highway Committee, asset replacements as identified in the Budget for the year 2015: plow truck with attachments and a mower deck. *Motion by Johnson to approve advertising for bids, one plow truck with attachments and a mower deck, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**P76 ADAMS COUNTY HIGHWAY DEPARTMENT COMMITTEE MEETING
JANUARY 8, 2015 ~ 9:00 A.M.**

REQUEST APPROVAL TO DISPOSE OF TRUCK, EQUIPMENT AND MATERIALS: Highway Commissioner discussed with the Highway Committee items for disposal: paint truck, broken sign posts, boulders and beam guard posts. *Motion by Wysocky to dispose by Online Auction a paint truck with a minimum bid of \$25,000, broken sign posts, boulders and beam guard posts, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

REPORT ON HIGHWAY DEPARTMENT OPERATIONS:

- Brushing Right of Way CTH Z, CTH G & CTH EE
- Winter Maintenance
- Employee Update on Injuries
- STH 82 Snow / Construction

FINANCIAL REPORT: *Motion by Johnson to approve the Prior to Vouchers Payable & Audit December 2014 Financial Report as audited, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

VOUCHERS: The Highway Department monthly check summary report was presented to the Committee for review. *Motion by Johnson to approve the Monthly Check Summary report as presented, second by Wysocky. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE

SET NEXT MEETING DATE AND ADJOURN: *Motion by Johnson, second by Wysocky, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, February 12, 2015 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 10:10 A.M.

Respectfully submitted,

Patrick Kotlowski, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

LAND & WATER CONSERVATION COMMITTEE MEETING**January 12, 2015 – 1:00 P.M.****Courthouse Conference Room: A231**Minutes

The meeting was called to order by Chair Stuchlak at 1:00pm. Pledge of Allegiance was conducted. Harrison stated that the meeting was properly announced.

Present: Joe Stuchlak, Heidi Roekle, Barb Morgan, Onie Karch, Paul Pisellini, Dan Wysocky, Kevin Bork, Wally Sedlar, Michelle Harrison were all present. Concerned citizens: Bill Euclide, Don Fornasier, Meagan Duberstein NRCS.

Motion by Wysocky/ Roekle to approve the agenda. Motion carried by unanimous vote.

Motion by Morgan/Roekle to approve the minutes of December 8, 2014. Motion carried by unanimous vote.

Public participation as we go.

Report on Wildlife Abatement. None

Report on NRCS. Meagan stated that the Easement Program is still open. Adams County only has 4 that are established. The Stewardship program is still open as well. NRCS is implementing a new online program called Client Gateway. This software program allows customers to enter contracts, applications and other things all online.

Report on WNDR- None

Report on L&WC department activities- report was in committee packet. Question was asked about soil samples that were taken. Sedlar explained that we did some soil sampling for a Nutrient Management plan.

Report on Central Wisconsin Windshed Partners- Wysocky stated 2 tractors will be serviced as well as purchasing a mower for an ATV so they are able to maintain the windbreaks.

Report on Golden Sands Resource Conservation and Development- Stuchlak stated that the next meeting will be Jan 21, 2015. Joe Piechowski, chairman on Golden Sands, passed away. He will be missed. He helped with getting a harvester for Goose Lake.

Report on USDA Farm Services Agency- Bork stated that today the final report came out but he hadn't had the time to get the numbers together. Meeting are quarterly.

Report on Duck Creek Activities- Euclide reported that the Duck Creek Advisory Group is officially incorporated. They have made changes and rewrote their bylaws. Section 26 and the railroad tracks are a concern for the group. They will continue to pursue these issues. He stated that the group sent out a letter of a synopsis of what is happening with foresting in the county and a need for a county forester.

Financial report- Sedlar gave an overview of the financial report. Motion made by Roekle/Morgan to approve the financial report. Motion carried by unanimous vote.

THESE MINUTES HAVE BEEN APPROVED

Discuss and/or act on SWRMP cost share agreements. Cost share for nutrient management for Earl and Kay Martz for \$1816.08 for 64.86 acres. Discussion took place. Motion by Morgan/Roekle to approve the cost share agreement. Motion carried by unanimous vote.

Communications: Reminder Jan 13, 2015 at 7pm at the Community Center is an informational meeting for the proposed amendment to the Adams County Comprehensive Zoning Ordinance to create a Forest Recreation District. Sedlar stated that Richfield Dairy is moving forward. He attended a meeting with Milk Source in Kaukauna. He stated that they would have to reapply for the animal waste storage permit. CREP brochure was in the packet. DATCP has asked us if we would be interested in developing a CREP area. There will be a meeting on Jan 26, 2015 with DATCP to discuss this. AG issue—there is a manure storage that is overflowing. Sedlar is working with the owners to deal with the issue. They need to go to a daily haul. LWRMP – a couple meetings have already been completed. We still need to have a public hearing. We need to probably send out 300+ surveys yet. Copy of the letter was handed out that was sent to Stuchlak that explained what the \$1400 WLWCA dues is used for.

Next meeting date: February 9, 2015 at 1:00pm in room A231.

Motion by Roekle/Wysocky to adjourn at 1:28p.m. Motion carried by unanimous vote.

Respectfully submitted,



Michelle Harrison

Recording Secretary

THESE MINUTES HAVE BEEN APPROVED

Adams County Library
Board Minutes
December 11, 2014

The meeting was called to order at 9:45 a.m. by Mary Nelson, Board President, in room A-231 at the Adams County Courthouse. Present were Nelson, Challoner, Heideman, Edwards, Peterson, Townsend, Kreten, Interim Director Silka and Marcia Kaye, Personnel Director.

The meeting was properly announced.

A motion was made to approve the agenda by Heideman and 2nd by Kreten. **Motion carried.**

A motion was made at by Nelson and 2nd by Heideman to convene into **closed** session per Wis. Stats §19.85(1)(c) for the purpose of conducting interviews for the library director position. **Motion carried.**

Motion was made by Nelson and 2nd Heideman to adjourn for lunch at 12:20 p.m. **Motion carried.**

A motion was made by Nelson and 2nd by Heideman to reconvene to **closed** session per Wis. Stats. §19.85(1)(c) session to continue with the interviews at 1:30 p.m. **Motion carried.**

A motion was made by Nelson and 2nd by Townsend to reconvene into **open** session per Wis. Stats §19.85(2) at 3:30 p.m. for a board vote for library director. **Motion carried.**

A board vote was taken - 4 votes were cast for Erin Foley and 3 votes were cast for Noelle Neff. A motion was made by Nelson and 2nd by Townsend to have Marcia Kaye offer the Adams County Library Director position to **Erin Foley** and if she declines, then it will be offered to **Noelle Neff**. **Motion carried.**

Edwards and Peterson will serve as Nomination Committee for the Library Officers. The nominations will be at the next library meeting. Audit committee will be Kreten and Nelson.

The next library board meeting will be on January 26, 2015 at 1:00 p.m. There will be an after Christmas potluck at 12:00 p.m. also on January 26, 2015.

Agenda items for next meeting:

- a. Budget
- b. Welcome new Library Director
- c. Amazon Book Sale
- d. Poetry Box
- e. DVD changes

A motion was made by Townsend and 2nd by Edwards to adjourn the meeting at 3:35 p.m. **Motion carried.**

Respectfully Submitted:

Kathleen Challoner

Kathleen Challoner
Secretary

**Parks Committee Meeting
December 9, 2014 9:00 a.m.
Courthouse Conference Room A231**

Call to Order: Chairman called the meeting to order at 9:00 a.m.

The meeting was properly announced.

Roll Call: Committee Members: Bob Eggebrecht, Lori Djumadi, Jake Roseberry, Marge Edwards, and Robin Skala. Others present: Fred Nickel – Director Parks/Recreation, Darren Tolley – Petenwell Park Manager, Mark Miller – Castle Rock Park Manager, Rita Kolstad – Parks Administrative Clerk, and Nick Segina – Concerned Citizen.

Approve Agenda: Motion by Djumadi/Skala to approve the agenda as presented. Motion carried by unanimous vote.

Approve Minutes: Motion by Edwards/Roseberry to approve the October 14, 2014, minutes as presented. Motion carried by unanimous vote.

Agenda Items:

- 1. Public Participation on Agenda Items:** None.
- 2. Correspondences / Special User Facilities Request(s):** Motion by Djumadi/Edwards to approve the Masters Walleye Circuit to hold a fishing tournament at Petenwell Park June 25-27, 2015, per Adams County Park Ordinance # 6-2008. Motion carried by unanimous vote.
- 3. Committee Member Reports:** Eggebrecht expressed his concerns regarding south outlying parks staff. Discussion followed. Director reported the South Outlying Caretaker work for 2014 was exceptional.
- 4. Season Pass Sales by Vendors:** Motion by Edwards/Skala to approve raising Pritzl's store earnings per ticket they sell from fifty cents per ticket to \$1.00 per ticket beginning 2015. Motion carried by unanimous vote.
- 5. Hiring Policy:** Director reviewed current hiring procedure. Discussion followed.
- 6. Equipment Usage and Storage Policy:** Eggebrecht asked why the south outlying parks truck is parked in the courthouse parking lot. Director responded that it has been winterized and is waiting insurance approval for body work repairs to be done at TNT Auto Body. Edwards asked if Petenwell Park is using metal safety gas cans. Petenwell and Castle Rock Parks both recently purchased them. Petenwell is also to make sure staff are using full face shield and not just safety glasses when using a chainsaw.
- 7. Set 2015 User Fees:** Motion by Djumadi/Edwards to see in writing the proposed 2015 Premium Site fees as well as a fee comparison with other Counties for the January Committee meeting. Motion carried by unanimous vote.
- 8. Park Project(s) Updates:** Director updated Committee. Hunting and trapping may have to be allowed in the new Castle Rock Park campground area per current WI DNR requirements.

Director reported on two current pulping projects. Revenues from outlying parks project will be utilized to replace a fishing/swimming pier at Patrick Lake Park that was in place years ago.

Motion by Djumadi/Eggebrecht to remove the current wood playground structure at Patrick Lake Park per a previous meeting motion. Motion carried by unanimous vote.

9. **Trails Report:** Coordinator reported the snowmobile bridge project has been extended to June 30, 2015, by WI DNR. ATV trail expansion is being negotiated.
10. **Revenue Report, Expense Check Summary Report, and Expenditure Report:** Distributed to Committee. A special meeting will be scheduled in late January for the Director to make a presentation on entire department operations to include parks revenues and carryovers. The tentative date is January 27, 2015, 9:00 a.m.
11. **Future Agenda Items:** Resolution 71-1984, Set 2015 User Fees, Special Parks Meeting, Patrick Lake Park Improvements and Costs
12. **Next Meeting Date:** January 6, 2014, 9:00 a.m., Courthouse Conference Room A231.
13. **Adjourn:** Motion by Djumadi to adjourn at 10:33 a.m. Motion carried by unanimous vote.

Submitted by,



Marge Edwards
Secretary

Minutes prepared by Rita Kolstad, Parks Clerk/Bookkeeper.
These minutes have not been approved by the Parks Committee.

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
FORESTRY DISTRICT INFORMATIONAL MEETING MINUTES
JANUARY 13, 2015

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 7:03 P.M. with the following members present: Barb Morgan, Al Sebastiani, Randy Theisen and Mark Hamburg. Rocky Gilner & Larry Babcock were excused. Others present were: Phil McLaughlin, Zoning Administrator; Cathy Allen, Recording Secretary; Don Genrich (former Ag Agent with the University of Wisconsin Extension Office) and Laura Boquist, Lincoln County Zoning. Pledge of Allegiance. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll call. Al Sebastiani made a motion to approve the agenda as noticed. Barb Morgan seconded the motion. All in favor. Motion carried.

Chairman Joe Stuchlak started by explaining that this meeting is to obtain citizen input with regard to a proposed amendment to the Adams County Comprehensive Zoning Ordinance to create a Forestry District. Mr. Stuchlak requested that all comments be directed to the Committee, with a reminder that this is an informational meeting only and that no formal decision will be made tonight.

Discussion was held.

Chairman Stuchlak asked if anyone else had any more questions or wanted to speak. Since there were no more comments, Mr. Stuchlak suggested that anyone with further comments or concerns write them on the form provided with the Draft of the proposed Forestry District and mail them or drop them off at the Planning & Zoning office by the next Planning & Zoning meeting on February 4th. Discussion of tonight's meeting would be placed on the agenda for the February 4, 2015 meeting of the Adams County Planning & Zoning Committee to be held in Room A260 at 1:00 P.M.

Barb Morgan made a motion to adjourn. Al Sebastiani seconded the motion. All in favor. Motion carried.

Adjourned: 8:17 P.M.

Joe Stuchlak, Chair

Rocky Gilner

Barb Morgan, Vice-Chair

Larry Babcock

Randy Theisen

Mark Hamburg

Al Sebastiani


Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: February 4, 2015

Chairman Joe Stuchlak called the Adams County Planning & Zoning Committee meeting to order at 1:00 P.M. with the following members present: Larry Babcock, Al Sebastiani, Rocky Gilner, Mark Hamburg, Barb Morgan and Randy Theisen. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Pledge of Allegiance. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll call. Al Sebastiani made a motion to approve the agenda as noticed. Barb Morgan seconded the motion. All in favor. Motion carried.

Public Hearings: Paul I. Ebert – Rezoning request of a property (35 acres) from an A1 Exclusive Agricultural District to an A3 Secondary Agricultural District of the Comprehensive Zoning Ordinance on property located in the SE ¼, NE ¼, Section 20, Township 14 North, Range 7 East at 3937 5th Avenue, Town of New Haven, Adams County, Wisconsin. Paul Ebert's son Bill was present to explain that the rezoning was required to be able to split and reconfigure the property into two lots for himself and his sister. The Town had no objections. Rocky Gilner made a motion to grant the rezoning and forward that recommendation to the County Board for final approval. Mark Hamburg seconded the motion. Roll Call Vote: 7 – Yes. Motion carried.

Chairman Joe Stuchlak informed the audience that the hearing for White Creek Station, LLC was pulled from the agenda as it was not on the Town Board Agenda for action. Mr. Stuchlak stated that it might be on the March 4, 2015 agenda and required notification letters would be mailed out.

Birchcliff Resort & Condominiums, LLC. – Rezoning request of a portion of a parcel (approximately 12 acres) from an A3 Secondary Agriculture District to an R-1C Single Family Conservation Residential District with a Conditional Use Permit under Section 5-6A.03 (A) (5) to allow temporary rental of dwellings (30 days or less) on property located in the NW ¼, SW ¼, Section 34, Township 14 North, Range 6 East, including CSM 4421 at 4149 River Road, Town of Dell Prairie, Adams County, Wisconsin. Dale (Bud) Daggett and his son Brian Daggett were present to explain the request. Phil McLaughlin stated the Town approved the request and suggested the R1-C District because it meets the intention of that district by requiring certain minimum yards, open spaces and site area while making available dwellings designed for and occupied exclusively by one family. Testimony was given by Donna Momat against the request citing noise, safety concerns. Discussion was held regarding conditions to be placed on the Conditional Use Permit. Larry Babcock made a motion to grant the Rezoning and forward that recommendation to County Board for final approval. Randy Theisen seconded the motion. Roll Call Vote: 7 – Yes. Motion carried. Rocky Gilner made a motion to grant the Conditional Use Permit with the following conditions: trees and brush will remain and be maintained along the east and south property lines as a buffer; a 50' vegetated buffer be maintained along south property line; water run-off issues will be addressed properly; no intrusive lighting; quiet time will be 11:00 P.M.; no full time-year round residency; no camping or campers allowed. Mark Hamburg seconded the motion. Roll Call Vote: 7 – Yes. Motion carried. Billy J. & Lori A. Armstrong – Conditional Use Permit request under Section 5-6B.03 (G) of the Adams County Comprehensive Zoning Ordinance to operate a day care center in an R1 Single Family Residential District on property located in Pt. of the E ½, NE ¼ Section 4, Township 17 North, Range 6 East, Lot 4 of CSM 752 at 1011 Cty Trk J, Town of Adams, Adams County, Wisconsin. Myrna Diemert was present to represent Bill and Lori Armstrong and also her daughter Kristyn Cole, who would be renting the property from the Armstrong's and operating the day care center. Town of Adams Supervisor Bill Euclide was present to state that the Town had no objections. Randy Theisen made a motion to grant the Conditional Use Permit. Barb Morgan seconded the motion. Roll Call Vote: 7 – Yes. Motion carried.

Chairman Stuchlak closed the Public Hearing portion of the meeting and stated that public participation would be taken as needed.

Planning & Zoning Committee Meeting Minutes
February 4, 2015
Page #2

Al Sebastiani made a motion to deviate to item #11 on the agenda. Randy Theisen seconded the motion. All in favor. Motion carried.

Woodland Tree Protection Ordinance: Discussion was held regarding the meeting on January 13, 2015. Phil McLaughlin stated that he had nineteen positive responses and three negative responses, noting that five of the positive came from Towns without County Zoning. After some discussion it was the Committee's consensus to call this possible Ordinance Amendment the "Forestry Zoning District". It was noted from comments made, that people do not understand that there are procedures in place to rezone properties out of the Forestry District, just as properties were rezoned today. Comments were taken from the audience. Chairman Stuchlak noted that discussion of the Forestry District with revisions to the Draft will be on the agenda for several months before it will be ready for Public Hearing.

Randy Theisen made a motion to recess. Barb Morgan seconded the motion. All in favor. Motion carried.

RECESS: 3:07 P.M.
RECONVENE: 3:15 P.M.

Chairman Stuchlak stated that approval of previous meeting minutes would be taken separately. Barb Morgan made a motion to approve the minutes from the January 7, 2015 meeting as presented. Al Sebastiani seconded the motion. All in favor. Motion carried.

Barb Morgan made a motion not to approve the January 13, 2015 minutes stating that all facts should have been included and they should be rewritten. Al Sebastiani seconded the motion. Discussion was held. Randy Theisen made a motion to accept the minutes with action only, all other dialog to be deleted. Larry Babcock seconded the motion. Discussion followed with advisement requested from Corporation Counsel as to requirements for minutes. Chairman Stuchlak asked for the motion to be repeated and asked if there was a second. Ms. Allen stated the motion was to accept the minutes with action only and all other dialog was to be deleted and yes there was a second. Mr. Stuchlak asked for voice vote. All in favor. Motion carried.

Greg Rhinehart presented the surveyor's report for the month of January to the Committee for review. Al Sebastiani made a motion to approve the Surveyor's report as presented. Barb Morgan seconded the motion. All in favor. Motion carried.

The next meeting was scheduled for March 4, 2015. Mark Hamburg asked if the time could be changed. It was the consensus of the other Committee members that the time remain at 1:00 P.M.

Jody Helgeson stated that she did not have anything to report for Register of Deeds or Land Information other than her new employee, Julie Schnolis is working out fine. Randy Theisen made a motion to approve the Register of Deeds and Land Information reports. Larry Babcock seconded the motion. All in favor. Motion carried.

Randy Theisen made a motion to approve the Resolution to establish a policy for filling excused vacancies for Committee Meetings, as amended and forward to County Board for final approval. Mark Hamburg seconded the motion. All in favor. Motion carried.

Planning & Zoning Committee Meeting Minutes
February 4, 2015
Page #3

Planning & Zoning Updates: Cathy Allen informed the Committee that 590 Citations are ready to mail out for delinquent for Septic Tank Maintenance from 2014 and March 2 is the date to send out the 2015 notices. Discussion was held regarding buffer compliance. Randy Theisen suggested that the paperwork needed for compliance be made available on the County Website to help save on postage.

Financial Report for December was presented to the Committee for review. It was noted that the anticipated revenues were achieved. Barb Morgan made a motion to approve the Financial Report as presented. Randy Theisen seconded the motion. All in favor. Motion carried.

Correspondence: Phil McLaughlin informed the Committee that there is a bill proposed to get rid of the Wisconsin Fund for failed septic systems.

Larry Babcock a motion to adjourn. Barb Morgan seconded the motion. All in favor. Motion carried.

Adjourned: 3:57 P.M.

Joe Stuchlak, Chair

Rocky Gilner

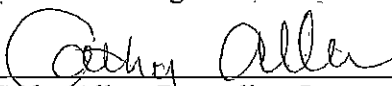
Barb Morgan, Vice-Chair

Larry Babcock

Randy Theisen

Mark Hamburg

Al Sebastiani



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Property Committee Meeting Minutes

January 14, 2015 9:00 a.m. Room A160

Meeting was called to order at 9:02 a.m. by Chairman Repinski. The meeting was properly announced. Roll call: Djumadi, Gilner, Pisellini and Repinski present. Excused: Kotlowski. Also present: Zander, Cable, Jim Grabarski, Hamman, Donna Ritchard and Phillippi.

Motioned by Pisellini/Djumadi to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Pisellini/Grabarski to approve the minutes from December 10, 2014. Motion carried by unanimous voice vote.

Item #6 Open and act on bids for tax foreclosure property. Gilner opened 6 bids; Djumadi read them. They were as follows:

Paul Haberman bid \$1,000 with a down payment of \$100 for Prop. #13
David Rozek bid \$1,100 with a down payment of \$110 for Prop. #29
Ken Stumm bid \$1,000 with a down payment of \$100 for Prop. #47
Ken Stumm bid \$1,000 with a down payment of \$100 for Prop. #42
Dave Janssen bid \$10,001 with a down payment of \$1,000 for Prop. #60
Richard Zehren bid \$1,020 with a down payment of \$102 for Prop. #13

Motioned by Pisellini/Grabarski to accept bid from Zehren for Prop. #13 in the amount of \$1,020. Motion carried by unanimous voice vote.

Motioned by Djumadi/Pisellini to reject bid from Stumm for Prop. #47 in the amount of \$1,000 because it did not meet the required bid of \$1,500. Motion carried by unanimous voice vote.

Motioned by Djumadi/Grabarski to accept bid from Rozek for Prop. #29 in the amount of \$1,100; bid from Stumm for Prop. #42 in the amount of \$1,000; bid from Janssen for Prop. #60 in the amount of \$10,001. Motion carried by unanimous voice vote.

Item #7 Discuss and/or act on establishing a central/one public access (not including Veterans) for the HHS Building, for HHS functions. The situation is being looked into as far as individuals coming for services and the security of the building.

Item #8 Discuss and update on Office space in the HHS Building. Discussion took place regarding privacy/confidential areas in the building.

Item #9 Discuss and/or act on removal of the counter section in the HHS reception area. Discussion continued from Item #8 regarding the needs of this area in the building, including Economic Support Service privacy and Call Center confidentiality.

Item #10 Discuss and/or act on Easton Store PECFA related. To be discussed at the next Property meeting.

Item #11 Discuss long term plan at fairgrounds. Will continue with the original stormwater plan,^{P87} as no alternate plan was submitted. Currently looking at the grandstand bleach and spray options. To be discussed at the next Property meeting.

Item #12 Discuss and/or act on formal approval on (2) safety program and Power Industrial Truck. Motioned by Djumadi/Pisellini to approve 1) Lock out and 2) Power Industrial Truck. Motion carried by unanimous voice vote.

Present: Kotlowski @ 10:58 a.m.

Item #13 Update on maintenance items. Hamman provided an update.

Next meeting date set for February 6, 2015 at 1:00 p.m. tour; February 11, 2015 at 9:00 a.m. regular meeting.

Items on next agenda:

Discuss and/or act on Easton Store PECFA related;

Discuss long term plan at fairgrounds;

Blood pathogen;

Occupation noise/hearing;

Hazard Committee;

Defibrulators/Sharps;

Update on maintenance items;

Motioned by Djumadi/Kotlowski to adjourn at 11:09 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have not been approved by the committee.

CP\ck

P88

Public Safety & Judiciary CommitteeWednesday, January 14, 20159:00 a.m. – Conference Room A260**MINUTES**

Chairman Allen called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Robert Eggebrecht, Marge Edwards, Jack Allen, Robert Grabarski, and Jerry Kotlowski

Others present: Carol Collins, Dennis McFarlin, Janet Leja, Kathie Dye, Terry Reynolds, Jane Gervais, Sam Wollin, Terry Fahrenkrug, and Becky Kirslenlohr

Motion by Kotlowski to approve the agenda, seconded by Eggebrecht. Motion carried by unanimous vote.

Motion by Edwards to approve the prior meeting minutes (December 10, 2014), seconded by Grabarski. Motion carried by unanimous vote.

There was no public participation. There was no correspondence.

District Attorney – Tania Bonnett – Not Present

The District Attorney's Office was not scheduled to attend the meeting. Committee was provided with the financial report and Community Service report for December 2014 to review. Discussion was held regarding whether the vacant Office Manager/Attorney position has been filled yet. Committee was informed that the interviews have been done and DA Bonnett is in the process of making her selection.

Eyes of Hope Shelter—Kris Steffens—Not Present

The Eyes of Hope Shelter was not scheduled to attend the meeting. There was no written report for December 2014 to review.

Child Support – Janet Leja – Present

Committee was provided with the performance measures and financial report for December 2014. Leja discussed the performance measures and stated they will be off for a couple of months due to the State Disbursement Unit processing some of the child support payments twice in December 2014. The double processing of payments did cause an increase in phone traffic around Christmas. Leja discussed her financial report and stated there is nothing unusual. The cooperative agreement with Ken Wagner is now in place and Leja stated his first court date in January ran smoothly. Leja stated she is also working on cooperative agreements with the Clerk of Court, Family Court Commissioner, and Sheriff's Office. Leja informed the committee that the part-time Secretary/Receptionist position is now filled. Leja stated the Child Support Office is participating in Reality Day on 2/4/15 at A-F High School. Leja informed the Committee she was contacted by NBC 15 News stating they would like to do a story on the pregnancy prevention program that the Child Support Office participates in. Chairman Allen stated that Leja's presentation to the County Board didn't get on the agenda for January so it will be scheduled for the meeting in February instead.

Family Court Commissioner – Dennis McFarlin – Present

Committee was provided with a written report for December 2014. McFarlin stated he is in the process of developing a more comprehensive website and feels this will help alleviate some conflict of interest. McFarlin does not anticipate that there will be any cost, but will need the help from Dawn McGhee. The Court Commissioner is on the Adams County website already, but would like to develop more. McFarlin anticipates this will be a several month process.

Clerk of Circuit Court – Kathie Dye – Present

Committee was provided with the financial report for December 2014. Dye discussed the financial reports and stated there are still some 2014 expenses to pay, but will be returning funds back to the general fund. Dye informed the Committee of training in February on new laws. Dye provided the Committee with a handout on bailiff compensation. Dye explained that she is having a difficult time maintaining the qualified bailiffs at the \$10.00/hr and would like to increase to \$12.00/hr. **Motion by Grabarski to approve increasing the hourly rate of pay for bailiffs from \$10.00/hr to \$12.00/hr, seconded by Edwards. Motion carried by unanimous vote.** Dye was instructed to check with Cindy Phillippi to see if the increase in the hourly rate will also need to go before the Admin & Finance Committee for approval. Dye discussed the Safety & Security Conference in Appleton on 3/3/15 – 3/5/15. Chairman Allen recommended that a property committee member should attend the conference. Sheriff Wollin stated the Sheriff's Office will not be attending this year as there were other trainings that were beneficial.

Register in Probate – Terry Reynolds – Present

Committee was provided with a written report and financial report for December 2014. Reynolds discussed her reports and explained the overage in legal fees is offset by the revenues collected. Reynolds stated she was able to get through the month of December 2014 being short staffed with the help from the Clerk of Courts Office. Her deputy is now back to work full-time and things are going well. Reynolds stated there are no trainings scheduled until April. Reynolds explained the hotel for the April training is paid for and she pays for mileage and food as there is nothing in the budget to cover these expenses.

Emergency Management – Jane Gervais – Present

Emergency Management was not scheduled to attend the meeting, but Committee asked for Gervais to be contacted to attend the meeting to address questions regarding the hazmat team. Committee was provided with a written report and financial report for December 2014 to review. Gervais arrived at 10:04 a.m. Gervais explained that counties are required to have a level B hazmat team and there is a level B hazmat team in Juneau County that is required to come to Adams County if we need them. There are five members of the Juneau County team that are from Adams County, but Gervais explained our members do not attend the meetings. Gervais informed the Committee that Adams County is in compliance even though the members are missing the meetings.

Medical Examiner – Marilyn Rogers – Not Present

The Medical Examiner's Office was not scheduled to attend the meeting. Committee was provided with a written report and financial report for December 2014 to review. Chairman Allen informed the Committee that the 5-year plan for the Medical Examiner's Office was discussed at the Executive Committee and stated Rogers is working on a chaplain officer training.

Sheriff's Office – Sheriff Wollin and Chief Deputy Fahrenkrug – Present

Committee was provided with the monthly financial report and Animal Control report for December 2014 along with the end of year Animal Control report for 2014. The next Coffee with a Cop is scheduled for 1/29/15. Wollin stated the Sheriff's Office is currently fully staffed at this time, but eligibility lists have expired. Committee was informed of upcoming trainings. Wollin discussed the jail food services contract extension with Consolidated Correctional Food Service. Terms of the five year extension were explained to the committee members. **Motion by Edwards to approve the five year extension with Consolidated Correctional Food Service, seconded by Grabarski. Motion carried by unanimous vote.** Wollin discussed the cooperative agreement with Wood County Sheriff's Department for the use of the computer crime lab which is due for renewal. Terms of the cooperative agreement were explained to the committee members. **Motion by Kotlowski to approve the cooperative agreement with Wood County Sheriff's Department for the use of the computer crime lab, seconded by Edwards. Motion carried by unanimous vote.** Committee was informed that the contract with SGTS is also up for renewal and will be discussed at the meeting next month.

Motion by Edwards to approve vouchers and monthly expense reports as presented, seconded by Eggebrecht. Motion carried by unanimous vote.

P90

Identify upcoming agenda items: Emergency Management to discuss the hazmat team at February's meeting to address any additional questions.

Set next monthly meeting date as February 11, 2015 at 9:00 a.m.

Motion by Kotlowski to adjourn, seconded by Grabarski. Motion carried by unanimous vote. Meeting adjourned at 10:41 a.m.

These minutes have not been approved by Public Safety & Judiciary Committee.

Respectfully Submitted,

Robert Grabarski
Secretary

ADAMS COUNTY SOLID WASTE COMMITTEE MINUTES

MONDAY, JANUARY 12, 2015
COURTHOUSE A260, 9:00 A.M.

The meeting was called to order by Chair Florence Johnson at 9:05 a.m. The meeting was properly announced.

A motion was made by Morgan, seconded by Babcock, to approve the Agenda. Motion carried by voice vote.

Committee members present were: Larry Babcock, Paul Pisellini, Barb Morgan, Florence Johnson. Also present were Executive Committee Chair Joe Stuchlak, Marathon County Solid Waste Director Meleesa Johnson, and Marcia Kaye, Personnel Director. Supervisor Mark Hamburg was absent but not excused.

There was no public input.

Motion by Morgan, seconded by Babcock to convene into closed session per Wis. Stats. 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Conduct interviews for the position of Director of Solid Waste/Recycling Coordinator. Motion carried by voice vote.

Motion at 12:23 p.m. by Morgan, seconded by Babcock, to reconvene in open session per Wis. Stats. 19.85(2) to consider and vote on appropriate matters. Motion carried by voice vote.

Motion by Morgan, seconded by Pisellini, to offer the position of Solid Waste Director/Recycling Coordinator to Brenda Quinnell at the starting wage of \$28.29 per hour, eligible for increase at six months and one year per County policy. Motion carried by voice vote.

Chair Johnson thanked Meleesa Johnson for coming to Adams County and participating in the interviews, providing her insight and knowledge of recycling and solid waste operations and procedures.

Next meeting is set for January 21, 2015 at 6:00 p.m.

Motion by Babcock, seconded by Pisellini to adjourn at 12:28 p.m. Motion carried by voice vote.

Marcia Kaye, Acting recording secretary

These minutes approved by the Solid Waste Committee on 1/21/15.

ADAMS COUNTY SOLID WASTE COMMITTEE
Wednesday, January 21, 2015, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Florence Johnson, Chair
Mark Hamburg
Paul Pisellini
Barb Morgan

ABSENT/EXCUSED: Larry Babcock, Vice-Chair, Excused

OTHERS PRESENT: Myrna Diemert, SW Director
Everett Johnson
Brenda Quinnett
Greg Kobs
Dave Repinski
Rick Bakovka
Dean Veneman
Matt Zacher
Mike Orminski

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chair Florence Johnson at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: JOHNSON, HAMBURG, PISELLINI AND MORGAN. Larry Babcock was absent/excused.

APPROVAL OF AGENDA: *Motion by Morgan, second by Pisellini, to approve the agenda as presented. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM DECEMBER 10, 2014 REGULAR SOLID WASTE MEETING AND CLOSED SESSION MINUTES FROM JANUARY 12, 2015 SPECIAL MEETING SESSIONS : *Motion by Morgan, second by Pisellini, to approve the Open Session minutes as presented for the December 10, 2014 Solid Waste meeting and the Closed Session minutes as presented for the January 12, 2015 Solid Waste meeting. All in favor. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

Morgan moved to deviate from the agenda and address Item 9 - Update on Town of Rome Recycling Project at this time. Hamburg seconded the motion. All in favor; motion carried.

UPDATE ON TOWN OF ROME RECYCLING PROJECT: Ms. Diemert welcomed those in attendance for this discussion item and gave a brief re-cap of what transpired since their last meeting together. Ms. Diemert noted that the Attorney General came down with a ruling that explained that municipalities cannot choose to pull out of the Responsible Units (RU) they previously designated. She explained that if the Township no longer brought the material to the landfill, they must provide documentation for volumes to us for reporting purposes. She further explained that the State Recycling Grant money is designed to support the RU

costs in the MRF, hauling, and township operations, and that even if the Township chooses to go elsewhere with their material, the grant money will continue to stay with Adams County as the designated RU. Ms. Diemert reminded the audience that per County Ordinance 15-2010, all waste except hazardous waste that is generated in Adams County is required to come to Adams County landfill or a county designated site. She recommended that the Township protect themselves by getting proper documentation from the DNR ensuring that the proposed facility will meet all requirements as a MRF. Ms. Diemert is open to discussing ways of working together and possible partnerships to make best use of resources and facilities. She noted that the Department is not against the proposal, but needs to know that all the rules are being followed in order to protect the interests of all those involved.

Chairman Johnson recognized Rick Bakovka to speak on behalf of the group. Mr. Bakovka noted that they are not here to debate, but rather to update the committee on recent changes in the direction of the proposal. He noted that the current Town of Rome transfer site is situated between large golf courses and creates too much traffic on the town road. The Town believes that with the addition of the proposed new golf course coming to their Town, a better location for waste and recycling disposal would be in the industrial park with better traffic control and indoor facilities. The Town has signed a Letter of Agreement with Sustainable Operations and Recycling, Inc (SOAR) to be SOAR's anchor customer at the proposed \$1.7 million recycling center. Working with the Town CDA, the 501C(3) Corporation was formed. The Town would no longer use Adams County but would report the volumes to Adams County as the RU. The remaining waste material would then come to Adams County landfill also. Mr. Bakovka stated that in addition to the proposed recycling facility, the proposed future incinerator at the facility would help the Town meet their goal of becoming self-sustaining. Mr. Bakovka introduced the SOAR representatives and a discussion was held regarding future tours of their current facilities.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There was no other correspondence or other business to discuss.

UPDATE ON LANDFILL EXPANSION STUDY/ RESOLUTION: Ms. Diemert noted that the presentation at the County Board Meeting on December 16th went well and that the Resolution was passed.

FINANCIAL REPORT/BUDGET UPDATE: Ms. Diemert presented the Financial Report and Monthly Check Summary for December, 2014 showing a **profit** for the year of \$268,439.26. This is a \$300,829.65 improvement over last year at this time. Discussion was held. ***Motion by Morgan, second by Pisellini, to approve the Financial Report and Monthly Check Summary as presented. All in favor. Motion carried.***

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated January 21, 2015 (see attached copy). Discussion was held. ***Motion by Hamburg, second by Pisellini, to approve the Site Report as presented. All in favor. Motion carried.***

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: Ms. Diemert reported that Hank had found a 2001 International truck with a McNeilus box for \$17,600.00 to replace a packer truck that recently became beyond repair. ***Motion by Hamburg, second by Pisellini, to authorize the purchase of this vehicle. All in favor. Motion carried.***

EMPLOYEE UPDATE: Ms. Diemert reported that on January 21st, the County Board appointed Brenda Quinnell as the Director/Recycling Coordinator effective January 25, 2015, as recommended by the Solid Waste Committee.

Ms. Diemert reported that one of the Scale Clerks resigned after accepting a position in the Register of Deeds office, so this office is running a person short.

Ms. Quinnell reported that her current position of Office Supervisor/Loss Control Officer will need to be filled upon her movement to the Director position, but that she recommends changing the job description first. She recommends removing the Loss Control portion from the position in consideration that she has the training, qualifications, and experience, so doesn't feel the department would need two persons on staff to perform the work. Ms. Diemert further explained that the use of MEUW as safety consultant is also a resource to be used by the department. Ms. Quinnell provided a copy of the current job description with colored tracked changes showing recommended changes and a clean copy of the recommended new job description. ***Motion by Hamburg, second by Morgan, to approve the revised Office Supervisor job description as recommended by Myrna and Brenda, and to fill the position through Internal Advancement as authorized in Section 4.03 of the Employment Policy Document Number One, offering the position to current Solid Waste employee Shannel Parr at the wages prescribed in Pay Group 13. All in favor. Motion carried.***

It was noted that the advancement will vacate the other Scale Clerk position and that Ms. Quinnell will be alone in the office for a full week in February. ***Motion by Hamburg, second by Pisellini, following lengthy discussion, to recommend filling the scale clerk position or positions as needed by the Department. All in favor. Motion carried.***

Motion by Pisellini, second by Morgan, that due to the shortage of staff, Myrna and Brenda screen the applications as soon as possible and forward their recommendations for testing and interviews to the Personnel Director. All in favor. Motion carried.

A Resolution to honor Ms. Diemert was read into the record and signed by the committee members. ***Motion by Morgan, second by Pisellini, to forward the Resolution to the County Board for approval. All in favor; motion carried.*** Ms. Diemert noted that she will not be present at the February Board meeting so the committee asks that she attend the March committee meeting for presentation. The committee declared their wish to go on the record that they are honoring Myrna Diemert and thank her for all her years of service to Adams County.

APPROVAL OF ANY TRAININGS OR CONFERENCES: There were no other new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Updates on pertinent items and Updates on the Town of Rome Recycling Project.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, February 11th, 2015 at 6:00 PM at the Landfill.

Motion by Hamburg, second by Pisellini, to adjourn until the next meeting. All in favor. Motion carried.
Meeting adjourned at 7:53 P.M.

Respectfully submitted, Brenda Quinnell, Acting Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
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ADAMS COUNTY SURVEYOR'S REPORT # 493

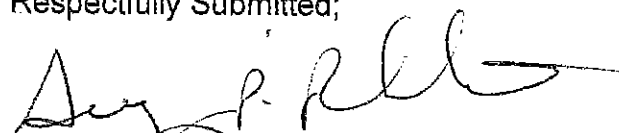
Report for the month of January, 2015

The 2015 Government Land Corner Maintenance project area is Adams, Quincy and Easton Townships. Work has been start in these areas.

Sue Theisen is continuing on the project to scan the Surveyor Files and prepare them for access through the County GIS Site. She is getting close to completion. After completion I'll be working with John and North Central Regional Planning to make the records accessible on the county website.

I am continuing to respond to queries and perform the duties of my office.

Respectfully Submitted;


Gregory P. Rhinehart,
Adams County Surveyor

2/4/2015

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
P.O. BOX 187, FRIENDSHIP, WI 53934
(608) 339-4226

SUMMARY OF ACCOUNTS 2014

	<u>RETAINER</u>	<u>PROJECTS</u>	<u>MISCELLANEOUS</u>
Budget	\$3,900.00	\$25,500.00	\$ 300.00
JANUARY	325.00		100.00
Balance	\$3,575.00	\$25,500.00	\$ 200.00
FEBRUARY			
Balance			
MARCH			
Balance			
APRIL			
Balance			
MAY			
Balance			
JUNE			
Balance			
JULY			
Balance			
AUGUST			
Balance			
SEPTEMBER			
Balance			
OCTOBER			
Balance			
NOVEMBER			
Balance			
DECEMBER \$			
Balance			
Grand Total			

Adams County Traffic Safety Meeting Minutes

Aug 13, 2014

Present:

Laurie Falash Sheriff's Office

Jon Sonnenberg Town of Rome/Public Works

Dennis Premo Hwy Dept.

Karla Melke Public Health

Bob Bott WI DOT BOTS

Rhae Stertz WI State Patrol

Meeting called to order: 10:04 a.m.

Was meeting properly announced? Premo/Sonnenberg

Review minutes from May 14, 2014. Sonnenberg/Premo Treasurer \$216.65

No public participation.

Karla Melke from Public Health present to report on progress on bike helmets and are waiting for a reply from Maureen Bruce from Adams Memorial Hospital. Bob Botts referred her to check on car seats available through BOTS and training offered to agencies interested in the program. Discussion on the funds not granted to Adams County that raised concern with Public Health. Pat Kotlowski states that he will be in touch with Sarah Grosshuesch ref to the NCWRP monies that may be available.

Dennis Premo advised updates on the road construction in Adams County:

Monday Aug 18th, 2014 will start repair on Hwy 13 No of North Street with restricted width with a lane change. Should end on or before Aug. 22, 2014

Co. G Apache La **to County C** started July 14th with a detour into Waushara County. Should be completed in October.

Hwy 82 is still scheduled to start in November.

Long discussion on the Hwy 73/Cth D and 1st Ave issue. Hwy advised of the double line painting at that intersection and the stop ahead signage on the roadway. After reviewing the recommended solutions it was decided that possibly the issue with large farm equipment be handled on the machine operator. With possible flaggers or spotters wearing reflective vests and using flags could prevent any oncoming traffic possibly traveling too fast. It appears that the large machines don't frequently use that that intersection and could avoid problems. Pat Kotlowski will take to Hwy Committee and we will be advised of that out come.

Elections: Motion to fill the Chair vacancy. Laurie Falash nominated Jon Sonnenberg to fill the Adams County Traffic Safety Coordinator (Chair position). All in favor with unanimous vote.

Laurie Falash requested to remain as Secretary/Treasurer with all in favor. Motions closed with unanimous votes. Motion by Botts Second by Premo.

Bob Botts reported the year to date traffic deaths and fatal crashes for Wisconsin. Wisconsin is down to under 500 deaths for the year which hasn't happened since the 30's. Report hasn't been update since past weekend with several crashes in the State. All in all the outcome is still 10% lower. Bob shared handouts of the 5 year average of fatalities for the State of Wisconsin and Aug and Sept. laws of the month.

Discussion on MC/Truck crash that occurred in the City of Adams. Crash report not brought to the meeting. Bob stated that all crashes should be available for committee to view and advised Laurie that he would be sending Community Map links to her. 19 counties are using this and is very successful.

Next meeting is Nov 12, 2014

Meeting adjourned at 11:05 a.m. Sonnenberg/Premo

These minutes have not yet been approved

Signed *Laurie Falash*

MEETING MINUTES APPROVED 11-12-2014 WITH HIGHLIGHTED CORRECTION. MOTION MADE BY SETH TULLY/STASHEK MOTION CARRIED

Laurie Falash 8/13/2014

**Extension Committee
Minutes of Meeting
January 13, 2015 @ 1:00PM**

1. **Call to Order:** Meeting was called to order at 1:00 p.m. in Room 103, Adams County Community Center by Heidi Roekle, Vice-Chair.
2. **Roll Call: Board Members:** Heidi Roekle, Larry Borud and Dan Wysocky – Present.
Florence Johnson and Robin Skala - Excused
Extension Staff: Jennifer Swensen, Leah Eckstein, Sharon Volkening-Wolfe and Linda Arneson – Present. Theresa Wimmann – Excused
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Wysocky and Second by Borud to approve agenda. Motion carried by unanimous voice vote.
5. **Approve Minutes:** Motion by Borud and Second by Wysocky to accept minutes of the December 9, 2014 Extension Committee Meetings. Motion carried by unanimous voice vote.
6. **Public Participation:** None
7. **Communication:** None
8. **Items for Action or Discussion:**
 - a) **Review and place on file monthly reports of Jennifer Swensen, Leah Eckstein, and WNEP:** Monthly reports discussed. Motion by Borud Second by Wysocky to place monthly reports on file. Motion carried by unanimous voice vote.
 - b) **Review Calendars of Extension Education Staff:** Committee reviewed current calendars for all education staff.
 - c) **Review Check Summary and Financial Statements:** Check Summary and Financial Statements for December 2014 were reviewed and discussed. Motion by Wysocky Second by Borud to place Check Summary and Financial Statements on File. Motion carried by unanimous voice vote.
 - d) **Agriculture Agent Position – Update:** Position has been posted and will close on January 27th.
 - e) **Drainage Board Vacancy:** To date no applications have been received to fill the Drainage Board position.

e) Community Center: Nothing to report.

9. Set Next Meeting Date: February 10, 2015 at 1:00 p.m. at the Adams County Community Center.

10. Agenda Items for Next Meeting:

- Agriculture Position
- Drainage Board Vacancy

11. Adjourn: Motion by Wysocky and Second by Borud to adjourn. Motion carried by unanimous voice vote. Meeting adjourned at 1:15 p.m.



Minutes taken by
Linda Arneson
Recording Secretary
UW-Extension, Adams County

Robin Skala, Committee Secretary